

## Agenda for the 52<sup>nd</sup> meeting of the Management Board

### 13-14 December 2018, Helsinki

#### 13 December, start of 1<sup>st</sup> meeting day: 13:30

Item	Title	Reference
1.	Draft Agenda	<b>For adoption</b> MB/A/04/2018
2.	Declaration of Specific Interests	Oral report
3.	Draft Minutes of the 51 <sup>st</sup> meeting / actions arising	<b>For adoption</b> MB/M/03/2018
<b>A.</b>	<b>Points for automatic adoption<sup>1</sup></b>	
A.1	Implementing Rules to the Staff Regulations	<b>For adoption</b> MB/48/2018
A.2	Security Model for the access to ECHA's Interact Portal	<b>For approval</b> MB/49/2018
<b>B.</b>	<b>Points for discussion / decision</b>	
B.1	ECHA Budget	
	a) Second Amending Budget 2018 and transfers within the budget	<b>For adoption</b> MB/50/2018
	b) Final Budget and Establishment plan 2019	<b>For adoption</b> MB/51/2018
B.2	ECHA Programming Document (PD)	
	a) Update on new tasks for ECHA	Oral report
	b) Final Programming Document 2019-2021	<b>For adoption</b> MB/52/2018
	c) Draft Programming Document 2020-2022 (incl. HR strategy and IT masterplan)	
B.3	Revision of the ECHA Policy for managing potential conflicts of interest	<b>For adoption</b> MB/53/2018
B.4	Appointment of Committee members	<b>For adoption</b> MB/54/2018
B.5	ECHA's communication strategy 2019-2023	For discussion MB/55/2018

**End of 1<sup>st</sup> meeting day: ca. 18:30**

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<sup>1</sup> These items are not intended for discussion unless specifically requested

**14 December, start of 2<sup>nd</sup> meeting day: 9:00**

<b>Item</b>	<b>Title</b>	<b>Reference</b>
B.6	Report from Working Groups	
	a) Board of Appeal ( <i>in camera</i> )	Oral report
	b) Audit	<b>For approval</b> MB/56/2018
B.7	Quarterly report on ECHA's activities	For discussion MB/57/2018
B.8	Review of the Management Board working methods	For discussion MB/58/2018
<b>C.</b>	<b>Points for information</b>	
C.1	Revision of ECHA's organisational structure	For information MB/59/2018
C.2	Improved functionalities of the Portal Dashboard-National Enforcement Authorities (PD-NEA) tool	For information MB/60/2018
C.3	Outcome of the Written Procedure on the 3 <sup>rd</sup> update of the Procurement Plan 2018	For information MB/WP/05/2018
4.	Any other business a) Update on the ECHA building project b) Update on ECHA's preparedness for the UK withdrawal from the EU c) Management Board meeting dates 2019-2020	

**End of 2<sup>nd</sup> meeting day: ca. 12:45**