

## Privacy statement – Audits by the Internal Audit Capability (IAC)

The mission of the IAC is to provide independent, objective assurance and consulting services designed to add value and improve the operations of the Agency. During such audit engagements certain personal data may be processed. Below one will find more information about the processing and the Data Protection safeguards put in place by the Agency to make sure any processing of your personal data is in line with Regulation (EU) 2018/1725 of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

### What is the purpose and legal basis for processing your personal data?

The existence and the mission of the Internal Audit Capability (IAC) derive from the Quality and Internal Control Standards of the Agency, as endorsed by its Management Board pursuant to Article 84 of ECHA's Financial Regulation. The IAC Charter, endorsed by the Management Board, gives the IAC a full and unlimited access to all information required to perform its duties.

### What personal data is collected?

In the course of an audit, the auditor may collect personal data concerning ECHA staff or contractors. This would mainly concern minutes of meetings, transactions in information systems and operational instructions given by or on behalf of the auditee.

### Who has access to your personal data and to whom is it disclosed?

Access to the audit documents and reports is limited to the Internal Audit Capability, the senior management of the Agency, the members of the Management Board and the Auditees themselves.

Furthermore, personal data may be transferred to bodies in charge of a monitoring or inspection task in conformity with Community law, including the European Court of Auditors, the Internal Audit Service, OLAF, the European Ombudsman and the European Data Protection Supervisor.

### Who is the data controller?

The Internal Audit Capability shall act as the controller.

### How long are your personal data kept?

The audit engagement procedure documents are stored for a period of 5 years, after which they are eliminated, while the final audit reports are stored for a period of 10 years, after which they are transferred to the permanent archives after eliminating any personal data.

### What are your rights?

Anyone submitting personal data to the Agency has the right to access it and to update or correct it at any time. Under certain conditions, a right to erasure, restriction, objection and/or data portability also applies.

Please note that, following Article 25 of the Data Protection Regulation, these rights may be restricted (e.g. where such restriction is necessary for the prevention, investigation, detection and prosecution of criminal offences or for the protection of the rights and freedoms of others, including whistleblowers, informants or witnesses). In that case the data subject shall be informed of the principal reasons for applying such restrictions and he/she shall have the right of recourse to the European Data Protection Supervisor. Any restrictions shall be applied strictly and balanced with the right of defence. Especially the identity of whistleblowers shall be kept confidential as far as this does not contravene national rules regarding judicial proceedings.

To exercise the above mentioned rights, you can contact ECHA via the [contact form](#) on ECHA's website. Please use the phrase "Exercising Data Protection rights" in the heading.

When experiencing difficulties in exercising these rights, you can contact ECHA's Data Protection Officer ([data-protection-officer@echa.europa.eu](mailto:data-protection-officer@echa.europa.eu)) or have recourse to the European Data Protection Supervisor.