

## Transfers within the budget since last notification

### Key message

The Management Board is invited to take note of budget transfers carried out under the responsibility of the Executive Director since the last notification (until 20 November 2023).

In line with Article 26(1) of ECHA's Financial Regulation, the budget transfers carried out (until 22 May 2024) under the responsibility of the Executive Director since the last notification to the Management Board are listed hereunder:

#### a) 26 November 2023: Transfer within REACH Title 1 – Staff expenditure

As the budget lines for staff expenditure are provisional by nature and the initial budget needs are established based on ECHA's Establishment Plan, there is an inherent uncertainty in this planning (for example, related to the entry grades, staff turnover and family allowances of newcomers). Following the salary indexation confirmed by the European Commission in November 2023, certain budget adjustments were required to process the December 2023 payroll, including installation, resettlement, and removal allowances. Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 354- Reach									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1112	Contract agents	6 860 000.00	-85 440.00	120 000.00	-120 000.00	-205 440.00	2.99%	0.00
2	A-1111	Temporary agents	55 200 000.00	0.00	300 000.00	160 000.00	160 000.00	0.29%	460 000.00
3	A-1201	Install. resettl. removal and daily allow	450 000.00	0.00	50 000.00	-50 000.00	-50 000.00	11.11%	0.00
4	A-1116	Constitution or maintenance of pension rights	2 300 000.00	144 000.00	1 244 000.00	10 000.00	154 000.00	6.70%	1 254 000.00
	Sum		64 810 000.00		1 714 000.00	0.00			1 714 000.00

#### b) 26 November 2023: Transfer within Biocides Title 1 – Staff expenditure

As the budget lines for staff expenditure are provisional by nature and the initial budget needs are established based on ECHA's Establishment Plan, there is an inherent uncertainty in this planning (for example, related to the entry grades, staff turnover and family allowances of newcomers). Following the salary indexation confirmed by the European Commission in November 2023, certain budget adjustments were required to process the December 2023 payroll. Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 355- Biocides									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1112	Contract agents	1 100 000.00	-123 480.00	15 000.00	-15 000.00	-138 480.00	12.59%	0.00
2	A-1111	Temporary agents	6 740 000.00	126 700.00	126 700.00	15 000.00	141 700.00	2.10%	141 700.00
	Sum		7 840 000.00		141 700.00	0.00			141 700.00

**c) 26 November 2023: Transfer within ENV Title 1 – Staff expenditure**

As the budget lines for staff expenditure are provisional by nature and the initial budget needs are established based on ECHA's Establishment Plan, there is an inherent uncertainty in this planning (for example, related to the entry grades, staff turnover and family allowances of newcomers). Following the salary indexation confirmed by the European Commission in November 2023, certain budget adjustments were required to process the December 2023 payroll. Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 356- ENV									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1111	Temporary agents	1 040 000.00	77 000.00	300 000.00	-3 000.00	74 000.00	7.12%	297 000.00
2	A-1112	Contract agents	760 000.00	13 920.00	15 000.00	3 000.00	16 920.00	2.23%	18 000.00
	Sum		1 800 000.00		315 000.00	0.00			315 000.00

**d) 13 December 2023: Transfer within REACH Title 3 – Operating expenditure**

Following a review of the Title 3 budget, and taking into consideration that the previous revision took place in July 2023, some of the available amounts needed to be re-allocated to budget lines that were short of appropriations.

The amounts budgeted for assessing Applications for Authorisations are provisional and there was a higher than anticipated budget need of commitment and payment appropriations on budget line 3111 'Substance evaluation and Rapporteurs (Multiannual)'. An increase in appropriations was required to allow appointment of rapporteurs with regard to the latest application window and, following a surge in adoption of opinions in November 2023 and December 2023 in the Committees, to process the invoices for rapporteurship that ECHA received earlier than expected.

At the same time, there was a surplus on budget line 3011 (Committees and Forum), where the actual meeting costs were lower than anticipated.

Therefore, a transfer between budget lines within Title 3 (as per the table below) was required.

CT 357- Reach											
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments (CA)	Previous Trnsfers / Amendments (PA)	Available (non committed) Budget	Current Transfer (CA)	Current Transfer (PA)	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F	G	/A	G=D+E
1	B3-011	Committees and Forum	968 823.00	-114 085.00	-114 085.00	158 099.60	-67 300.00	-67 300.00	-181 385.00	18.72%	90 799.60
2	B3-111	Substance evaluation and Rapporteurs (Multiannual) Commitment and payment Appropriations	878 000.00	-34 937.00	55 000.00	368.88	67 300.00	67 300.00	32 363.00	3.69%	67 668.88
	Sum		1 846 823.00			158 468.48	0.00	0.00			158 468.48

**e) 22 March 2024: Transfer within REACH Title 1 – Staff expenditure**

As the budget lines for staff expenditure are provisional by nature and the initial budget needs are established based on ECHA's Establishment Plan, there is an inherent uncertainty in this planning (for example, related to the entry grades, staff turnover and family allowances of newcomers). To date, there were higher than anticipated needs on the budget line for 'Medical services and social welfare' and, in parallel, there were funds available on the 'Early childhood centres and schooling' budget line. Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 358- Reach									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1402	Early childhood centres and schooling	1 103 975.00	0.00	67 905.63	-67 903.00	-67 903.00	6.15%	2.63
2	A-1401	Medical service and social welfare	466 170.00	0.00	188 811.29	67 903.00	67 903.00	14.57%	256 714.29
Sum			1 570 145.00		256 716.92	0.00			256 716.92

**f) 22 March 2024: Transfer within Biocides Title 1 – Staff expenditure**

As the budget lines for staff expenditure are provisional by nature and the initial budget needs are established based on ECHA's Establishment Plan, there is an inherent uncertainty in this planning (for example, related to the entry grades, staff turnover and family allowances of newcomers). To date, there were higher than anticipated needs on the budget line for 'Medical services and social welfare' and, in parallel, there were funds available on the 'Early childhood centres and schooling' budget line. Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 359- Biocides									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1402	Early childhood centres and schooling	151 266.00	0.00	9 304.57	-9 304.00	-9 304.00	6.15%	0.57
2	A-1401	Medical service and social welfare	63 875.00	0.00	25 871.51	9 304.00	9 304.00	14.57%	35 175.51
Sum			215 141.00		35 176.08	0.00			35 176.08

**g) 22 March 2024: Transfer within ENV Title 1 – Staff expenditure**

As the budget lines for staff expenditure are provisional by nature and the initial budget needs are established based on ECHA's Establishment Plan, there is an inherent uncertainty in this planning (for example, related to the entry grades, staff turnover and family allowances of newcomers). To date, there were higher than anticipated needs on the budget line for 'Medical services and social welfare' and, in parallel, there were funds available on the 'Early childhood centres and schooling' budget line. Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 360- Environmental Policy									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1402	Early childhood centres and schooling	71 653.00	0.00	4 408.11	-4 408.00	-4 408.00	6.15%	0.11
2	A-1401	Medical service and social welfare	30 257.00	0.00	12 255.35	4 408.00	4 408.00	14.57%	16 663.35
Sum			101 910.00		16 663.46	0.00			16 663.46

**h) 17 April 2024: Transfer within REACH Title 2 – Other operating expenditure**

Following a conclusion of ECHA's 72nd Management Board meeting, ECHA needed to procure external consulting services to perform an assessment of the governance and structure of the Board of Appeal. This activity was not anticipated in the initial budget and a budget transfer was required to allocate the necessary budget credits on the relevant budget line 2304 (Other operating expenditure). At the same time, there were available credits on the budget line for 'Building rental costs' (2000). Therefore, a transfer between budget lines within Title 2 (as per the table below) was required.

CT 361- Reach									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-2000	Rental costs	7 222 592.00	0.00	2 787 770.12	-44 096.00	-44 096.00	0.61%	2 743 674.12
2	A-2304	Other operating expenditure	250 015.00	0.00	161 589.75	44 096.00	44 096.00	17.64%	205 685.75
Sum			7 472 607.00		2 949 359.87	0.00			2 949 359.87

**i) 17 April 2024: Transfer within Biocides Title 2 – Other operating expenditure**

Following a conclusion in ECHA’s 72nd Management Board meeting, ECHA needed to procure external consulting services to perform an assessment of the governance and structure of the Board of Appeal. This activity was not anticipated in the initial budget and a budget transfer was needed to allocate the necessary budget credits on the relevant budget line 2304 (Other operating expenditure). At the same time, there were available credits on the budget line for ‘Building rental costs’ (2000). Therefore, a transfer between budget lines within Title 2 (as per the table below) was required.

CT 362 - Biocides									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-2000	Rental costs	989 634.00	0.00	381 978.13	-6 042.00	-6 042.00	0.61%	375 936.13
2	A-2304	Other operating expenditure	34 257.00	0.00	12 116.08	6 042.00	6 042.00	17.64%	18 158.08
	Sum		1 023 891.00		394 094.21	0.00			394 094.21

**j) 17 April 2024: Transfer within ENV Title 2 – Other operating expenditure**

Following a conclusion in ECHA’s 72nd Management Board meeting, ECHA needed to procure external consulting services to perform an assessment of the governance and structure of the Board of Appeal. This activity was not anticipated in the initial budget and a budget transfer was needed to allocate the necessary budget credits on the relevant budget line 2304 (Other operating expenditure). At the same time, there were available credits on the budget line for ‘Building rental costs’ (2000). Therefore, a transfer between budget lines within Title 2 (as per the table below) was required.

CT 363 - Environmental Policy									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-2000	Rental costs	468 774.00	0.00	180 937.01	-2 862.00	-2 862.00	0.61%	178 075.01
2	A-2304	Other operating expenditure	16 227.00	0.00	5 739.20	2 862.00	2 862.00	17.64%	8 601.20
	Sum		485 001.00		186 676.21	0.00			186 676.21

**k) 21 May 2024: Transfer within REACH Title 1 – Staff expenditure**

The budget lines for staff expenditure are provisional by nature and the initial budget needs are established on the basis of the approved establishment plan for the year. There is inherent uncertainty in this planning, for example related to the turnover of staff.

There were higher than anticipated needs to cover the costs for the services provided by the Office for the Administration and Payment of Individual Entitlements (PMO Brussels) on budget line 1601 and for the early Childhood Centres and Schooling (budget line 1402). Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 364 - Reach									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1500	Further training and language courses for staff	562 432.00	0.00	306 749.14	-5 991.00	-5 991.00	1.07%	300 758.14
2	A-1601	Administ assistance from Community institutions	355 680.00	0.00	12 480.00	5 991.00	5 991.00	1.68%	18 471.00
3	A-1401	Medical service and social welfare	534 073.00	67 903.00	247 644.58	-5 824.00	62 079.00	11.62%	241 820.58
4	A-1402	Early childhood centres and schooling	1 036 072.00	-67 903.00	2.63	5 824.00	-62 079.00	5.99%	5 826.63
	Sum		2 488 257.00		566 876.35	0.00			566 876.35

**l) 21 May 2024: Transfer within Biocides Title 1 – Staff expenditure**

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There were higher than anticipated needs to cover the costs for the services provided by the Office for the Administration and Payment of Individual Entitlements (PMO Brussels) on budget line 1601 and for the early Childhood Centres and Schooling (budget line 1402). Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 365 - Biocides									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1500	Further training and language courses for staff	77 064.00	0.00	42 030.50	-821.00	-821.00	1.07%	41 209.50
2	A-1601	Administ assistance from Community institutions	48 735.00	0.00	1 710.00	821.00	821.00	1.68%	2 531.00
3	A-1401	Medical service and social welfare	73 179.00	9 304.00	33 932.78	-798.00	8 506.00	11.62%	33 134.78
4	A-1402	Early childhood centres and schooling	141 962.00	-9 304.00	0.57	798.00	-8 506.00	5.99%	798.57
	Sum		125 799.00		43 740.50	0.00			77 673.85

**m) 21 May 2024: Transfer within ENV Title 1 – Staff expenditure**

The budget lines for staff expenditure are provisional by nature and the initial budget needs are established on the basis of the approved establishment plan for the year. There is inherent uncertainty in this planning, for example related to the turnover of staff.

There were higher than anticipated needs to cover the costs for the services provided by the Office for the Administration and Payment of Individual Entitlements (PMO Brussels) on budget line 1601 and for the early Childhood Centres and Schooling (budget line 1402). Therefore, a transfer between budget lines within Title 1 (as per the table below) was required.

CT 366 - Environmental Policy									
A/A	Budget item	Description	Initial Budget	Previous Transfers / amendments	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	A-1500	Further training and language courses for staff	36 504.00	0.00	19 909.18	-389.00	-389.00	1.07%	19 520.18
2	A-1601	Administ assistance from Community institutions	23 085.00	0.00	810.00	389.00	389.00	1.69%	1 199.00
3	A-1401	Medical service and social welfare	34 665.00	4 408.00	16 074.69	-378.00	4 030.00	11.63%	15 696.69
4	A-1402	Early childhood centres and schooling	67 245.00	-4 408.00	0.11	378.00	-4 030.00	5.99%	378.11
	Sum		59 589.00		20 719.18	0.00			36 793.98