

REACH 2018

webinars

Last minute advice for registrants

Essential information for successful registration

8 March 2018

11.00 – 12.00 Helsinki time

Kristiina Laitinen, ECHA



Outline

- Data requirements
- Preparing a registration dossier
- Submitting your registration
- Follow your submission

Data requirements

- Substance identity
- Description of uses

Data requirements

Substance identity

Identification

- IUPAC name
- Numerical identifiers if available (EINECS, ELINCS or CAS number)
- Structural formula
- Molecular formula and molecular weight

Data requirements

Substance identity

Composition

- Constituents, impurities, additives
- Substance purity
- Typical concentration and concentration range
- Description of manufacturing process for UVCB substances

Analytical data

- Spectral data
- Chromatographic and other relevant analytical data

Data requirements

Substance identity

- Substance naming, especially for multi-constituent and UVCB substances can be challenging
 - Check [Guidance on substance identification](#)
- Tip! export the EC number from:
 - Joint Submission page
 - Pre-SIEF page
 - Successful inquiry submission report in Reach-IT

Joint submission in REACH-IT

Menu Home Joint submissions subsubjoint

Overview [Submit a IUCLID Dossier](#) [Create and submit online](#) [Export assigned EC number](#)

Use and disclosure of certain information displayed on this site, including the identity of (potential) registrants, may require prior consent from the concerned party

Lead dossier	Submitted	Own dossier	Submitted
Substance Name subsubsub EC number 946-271-7 CAS number -	Joint submission infor... Registration type Full Joint submission name subsubjoint Supplementary information -	Joint submission cover... Tonnage band 10-100 tpa Guidance on safe use Not provided by lead CSR Not provided by lead	Lead registrant contact Contact details @ Publication acceptance No
		Reference number N/A Company role Member	Joint submission contact Contact details @

Pre-SIEF page



REACH-IT

Tasks (5) Substances Messages (21.8k) Quick search by number

Menu Home Pre-SIEF 429-270-1

Pre-SIEF

Export EC substance Export Pre-SIEF description Edit pre-registration Deactivate Become facilitator

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Substance identification	Pre-SIEF summary
Name 429-270-1	Earliest registration date [Redacted]
EC number 429-270-1	Highest tonnage [Redacted]
CAS number 136210-30-5	Number of active members [Redacted]
	Number of inactive members [Redacted]

Inquiry submission report

REACH-IT Tasks (1) Substances Messages (2) Quick search by number

Menu Home Submission report ZH431627-22

Overview Request IUCLID file Export assigned EC number Download submission report

Submission status Complete

Reference number: 06-2120752712-56-0000 Reference date: 05/03/2018
 Submission number: ZH431627-22 Submission date: 05/03/2018 Initial submission

Substance	Dossier type	Contact information	Submission processing steps
Name testsubstance111	Inquiry	Contact details [Redacted]	1 ✓ Pre-validation
EC number 946-790-9		Third party representative -	2 ✓ Business rules check
CAS number -			3 ✓ Submission outcome
			4 ✓ Assessment outcome

Data requirements

What is your substance used for

- First, identify your markets: where and for what is your substance used
- As a member, check what your lead has submitted and adapt to your own supply chain
- If the substance is already registered, declared uses can be found on our website by searching for the registered substance

<https://echa.europa.eu/information-on-chemicals/registered-substances>

Data requirements

What is your substance used for – use maps

- Downstream user industry sectors provide use maps with agreed ways of describing uses for a range of common products
- Search the [use map library](#)
- Use maps are essential for your chemical safety assessment
- Information of typical conditions of use in many industry sectors available in the library (SWEDs, SCEDs and SPERCS)

Preparing a dossier

Pre-submission checklist

- Run the validation assistant and fix any issues
- Check that your substance name and identification number are in line with the joint submission
- Has your lead agreed to submit the Chemical Safety Report and/or Guidance of Safe Use on behalf of the member?
- Check from the joint submission page in REACH-IT



Joint submission page

Menu Home Joint submissions **subsubjoint**

Overview Submit a IUCLID Dossier Create and submit online Export assigned EC number

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Lead dossier		Submitted		Own dossier		Submitted	
Substance	Joint submission infor...	Joint submission cover...	Lead registrant contact	Reference number ?			
Name subsubsub	Registration type Full	Tonnage band 10-100 tpa	Contact details	N/A			
EC number 946-271-7	Joint submission name subsubjoint	Guidance on safe use Not provided by lead	@	Company role Member			
CAS number -	Supplementary information -	CSR Not provided by lead		Joint submission contact			
			Publication acceptance No	Contact details			



Submit your registration in REACH-IT

- You need to pass pre-validation and business rule checks before your submission is considered submitted
- Remember to fix issues and resubmit as soon as possible after failing business rules
- You have as many attempts as you need
- If you can't fix the issues and pass the business rules, contact us



Submission report in REACH-IT

Menu Home Submission report SD431653-42

i Overview
Request IUCLID file
Download submission report

Submission status

Failed

Submission number: SD431653-42

Initial submission

Substance	Dossier type	Contact information
Information not available	Registration Tonnage band 1-10 tpa On-site isolated intermediate - Transported isolated intermediate -	Contact details Third party representative -

Submitted information ▼

Submitting company information ▼

Dossier details ▼

Submission processing steps

1 ✓ Pre-validation

2 ✗ Business rules check

✗ BR019

You must give at least one constituent in IUCLID section 1.2. In addition, you must assign a reference substance for all the constituents.

✗ BR175

At least one composition in IUCLID section 1.2 must reflect the composition manufactured/imported by the submitting legal entity. To this end, indicate the 'Type of composition' as 'legal entity composition of the substance'.

✗ BR176

You must indicate the field 'Type of composition' for each composition record in IUCLID section 1.2. If you select 'other:', you must fill in the adjacent free text field.




Submission report in REACH-IT

Menu Home Submission report **FD431624-56**

Overview Request IUCLID file Export assigned EC number Download submission report

Submission status: **In progress** Submission number: **FD431624-56** Submission date: **02/03/2018** Initial submission

Substance	Dossier type	Contact information
Name myrtecaine	Registration	Contact details
EC number 231-735-7	Tonnage band 1-10 tpa	
CAS number 7712-50-7	On-site isolated intermediate	Edit
	Transported isolated intermediate	Third party representative
		Edit

Submission processing steps

- 1 ✓ Pre-validation
- 2 ✓ Business rules check
- 3 ⚙️ Technical completeness check
- 4 Financial completeness check
- 5 Overall completeness check
- 6 Submission outcome

Submitted information

Follow your registration in REACH-IT

- Once your submission has passed business rules
 - You will receive an invoice
 - Your submission will enter the technical completeness check
- Technical completeness check webinar on 15 March
- Comply with legal deadlines given in official communication ('key documents' in REACH-IT)
- Email notifications for new tasks and messages - Make sure your email notification settings are up to date

Take home messages

- Data requirements
 - Substance Identity
 - Description of Uses
- Check that your substance is in line with your joint submission
- Pass business rules check
- Follow your submission and comply with deadlines

Thank you

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