

Helsinki,
D(2009)

Subject: ECHA/2009/39: Multiple Framework Contract with reopening of competition and division into lots for external service provision for development, studies, support of information systems and security, awarded through an open procurement procedure

CLARIFICATIONS 34

34.1 .

Would you please clarify the following issue: should the unit prices include costs of travel, expenses, hotels etc. or not?

We find at least two articles that might be subject of different interpretations:

Page 123 article I.3.4 quoted further states that additional costs will be reimbursed, thus these costs should not be included in the unit prices:

“In addition to the total amount specified in each order or Specific Contract, travel, subsistence and shipment expenses shall be reimbursed in accordance with Article II.7, as shall other expenses provided for by the Tender Specifications up to a maximum amount specified in each Specific Contract or order. The daily subsistence allowance referred to in Article II.7.4 (d) shall be specified in each Specific Contract or order”.

whereas on page 23 we find the following statement:

“Price quoted for person-days will have to be all-inclusive, thus no additional costs may be charged for delivery at the normal place of delivery (i.e. the Agency).”

which might be interpreted as requiring us to include additional costs in the unit prices.

The unit price for onsite and offsite consultants must be all-inclusive. However, the travel and subsistence expenses for offsite consultants will be reimbursed as provided by Art. I.3.4 if ECHA requires the consultants to travel, e.g. for meetings related to the execution of the tasks of the Specific Contract.

34.2.

Assuming that answer to the above question is “additional costs will be reimbursed” (as article I.3.4 states), would you please elaborate on the “*maximum amount specified in each Specific Contract*” or the rules which will be used to determine such a Maximum Amount?

The maximum amount specified in each Specific Contract will depend on the maximum amount of person-days to be provided by the Contractor under the Specific Contract. In the case of offsite assignments, the maximum amount specified in each Specific Contract will include also an amount to cover the expected travel and subsistence expenses of the consultants required to travel by ECHA. See 34.1

ECHA