

Helsinki, 19. 03. 2015

Ex-ante publicity notice in negotiated procurement procedure

Subject: **ECHA/2015/133** Consultancy Services – for facilitating the scientific discussions and the preparation of the scientific documentation for the proceedings of the workshop on soil risk assessment

Description of the contract:

The European Chemicals Agency (the Agency, <http://echa.europa.eu>) envisages awarding a service contract for Consultancy Services – for facilitating the scientific discussions and the preparation of the scientific documentation for the proceedings of the workshop on soil risk assessment organised by ECHA in collaboration with EFSA on 7-8 October 2015 at ECHA's premises in Helsinki.

Description of the services:

The aim of the contract is to facilitate the preparatory work, the scientific discussions and the preparation of the scientific documentation for the proceedings of the workshop. The tasks are to be done by **three** experts in the field of soil risk assessment who have demonstrated their ability to facilitate and summarise scientific discussions and draft scientific reports.

The contractor will provide three experts in this field, each covering one of the following scientific disciplines that are to be addressed in the break-out groups of the workshop:

- Problem definition and conceptual model for soil risk assessment
- Exposure and fate assessment of chemicals for soil
- Effect assessment of chemicals for soil

Description of the procedure:

This ex-ante publicity is the first stage of a negotiated procurement procedure below 60.000 Euros with a minimum of 3 candidates, through which the Agency may award the above-mentioned contract. The purpose of this notice is to support the Agency in the selection of the list of candidates to be invited to submit an offer for the contract that should not exceed 60.000 Euros. Please be informed that ECHA has estimated the value of the contract at approximately 15.000 Euros.

All economic operators interested in providing the services described above should send a declaration of interest before **15/04/2015**, 16h00 Helsinki time, by e-mail to procurement@echa.europa.eu with the same subject reference as indicated above.

In their declaration of interest (300 words maximum) interested economic operators should demonstrate their ability to provide the relevant services. This information will be assessed by the Agency in order to select suitable candidates. All interested economic operators will be informed of the decision of the Agency.

The Request for Offers and related documents will be provided by e-mail only to the selected candidates.

Please note that the Agency reserves the right not to launch the negotiated procedure. If that were the case, all interested economic operators would be informed of this decision.

We look forward to receiving your declaration of interest.

Yours faithfully,



Jukka Malm
Deputy Executive Director