

Helsinki,  
D(2009)

**Subject: ECHA/2009/40: Multiple Framework Contract with reopening of competition and division into 10 lots for provision of IT consulting services, awarded through an open procurement procedure**

### **CLARIFICATION 5**

In the Invitation to tender, point 4., is stated: "A tender has to be submitted **separately for each lot**" and in the Specifications, Page 19, point 2.2.1. is stated: "If a tenderer opts to provide offers for more than one lot then the tenderer needs to prepare and submit **one offer** (...). **Offers for various lots need to be clearly separated**".

We would like to apply for several lots. Could you please explain to us if it is necessary to provide all documents (e.g. Legal Entity Form, copies of our annual accounts) to each lot separately? Or is it possible to provide only one administrative proposal to several lots?

*If a tenderer aims to tender for more than one lot, a tender has to be submitted separately for each lot. For each lot separately, the tenderer needs to prepare and submit one offer. That offer for the specific lot has to include an administrative proposal, a technical proposal and a financial bid and all requested documents and annexes for that specific lot. If the administrative proposal for one lot contains at least one set of originals of the eligibility and exclusion criteria documentation, the administrative proposal for another lot may include only copies of those documents, on the condition that a clear reference is made to the lot for which the administrative proposal contains the originals of those documents.*

**ECHA**