

# Downstream User Reports – Reporting to ECHA using the webform

Webinar "How and when downstream  
users need to report to ECHA"

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ECHA

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11:00 - 12:30 Helsinki Time (GMT +2)

# **Amending or withdrawing a downstream user report**



# Completing "Reasons" Tab

## Downstream User Report

 Logout

Create and send your Downstream User Report with this form. You can fill in the sections in any order. Please note that the form can not be saved and returned to afterwards. However, you can return to individual sections when completing the form. When you send the form, you will receive a confirmation number and copy of your submission for your records. In case you need help, please contact the [ECHA Helpdesk](#).

General	Reason(s)	Use(s)	Use Sites	Suppliers	Contact	Send
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We wish to report our use(s) which is/are not covered in the exposure scenarios received from our supplier, according to REACH regulation Article 38(1), for the following reason(s):

- We intend to prepare a chemical safety report in accordance with REACH article 37(4)
- We do not intend to prepare a chemical safety report relying on the following exemptions:
  - We use the substance in a total quantity of less than one tonne per year and rely on the exemption in Article 37(4)(c)
  - We use the substance for the purposes of product and process oriented research and development and rely on the exemption in Article 37(4)(f)

Further information on the reported use(s) (tick as appropriate):

- The particular use(s) is/are not covered in the exposure scenarios received from our supplier due to
  - Exposure scenario title(s) is/are inconsistent with our actual use(s)
  - Our conditions of use are outside the conditions described in the exposure scenario
  - Our use is advised against by supplier
  - Other reason(s)
- We prefer not to provide the information on our uses to our supplier due to
  - CBI reasons
  - Burdens of supply chain communications mechanism
  - Other reason(s)

**Next >>**

# When you press “send”, any incomplete tabs are highlighted

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General Reason(s) Use(s) Use Sites Suppliers Contact **Send**

Send your Downstream User Report by clicking the button below. When you send the form, you will receive a confirmation number and copy of your submission for your records.

**Send Downstream User Report**

# The missing information is described in each Tab

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General Reason(s) **Use(s)** Use Sites Suppliers Contact Send

Please correct the following errors:

- The use site name is missing from one or more use site(s)
- The use site street is missing from one or more use site(s)
- The use site postal code is missing from one or more use site(s)
- The use site city is missing from one or more use site(s)
- The country has not been selected for one or more use site(s)

Report site locations for uses within the EU/EEA territory only. For professional and consumer use(s) report the main site where the substance is manufactured or formulated before supply.

Use Sites

 Add

<b>Site Name:</b>	<input type="text"/>
<b>Street Name:</b>	<input type="text"/>
Street 2:	<input type="text"/>
<b>Postal Code:</b>	<input type="text"/>
<b>City / Town:</b>	<input type="text"/>
Region / County:	<input type="text"/>
<b>Country:</b>	Select country <input type="text"/>
Phone:	<input type="text"/>

Next >>

# Option when completing remaining tabs

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General	Reason(s)	Use(s)	Use Sites	Suppliers	Contact	Send
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Report site locations for uses within the EU/EEA territory only. For professional and consumer use(s) report the main site where the substance is manufactured or formulated before supply.

Use Sites + Add

<b>Site Name:</b>	As Report xxxxx
<b>Street Name:</b>	As Report xxxxx
Street 2:	
<b>Postal Code:</b>	As Report xxxxx
<b>City / Town:</b>	As Report xxxxx
Region / County:	
<b>Country:</b>	Liechtenstein
Phone:	

Next >>

 Remember to save/print the document created when you send your downstream user report

**Thank you**

