Key messages

Registration process II: Technical Completeness Check, Invoicing and Payment

22 November 2012

Salla Gynther
ECHA

Key messages

- Use the TCC plug-in before submitting your dossier in order to pass the BR and TCC steps

- Use the Fee calculation plug-in before submitting the dossier

- Check company information in REACH-IT

- Check your REACH-IT Message Box regularly

- Indicate the correct reference number (invoice number) when making a payment

- Make full payments before the expiration of the invoice "Extended Due Date"

Upcoming events

Webinars

- **ECHA Webinar: REACH-IT Co-Registrants Page**
  23 November 2012
- **Last minute webinar(s) on submissions**
  Focus on the key technical steps needed to successfully submit a
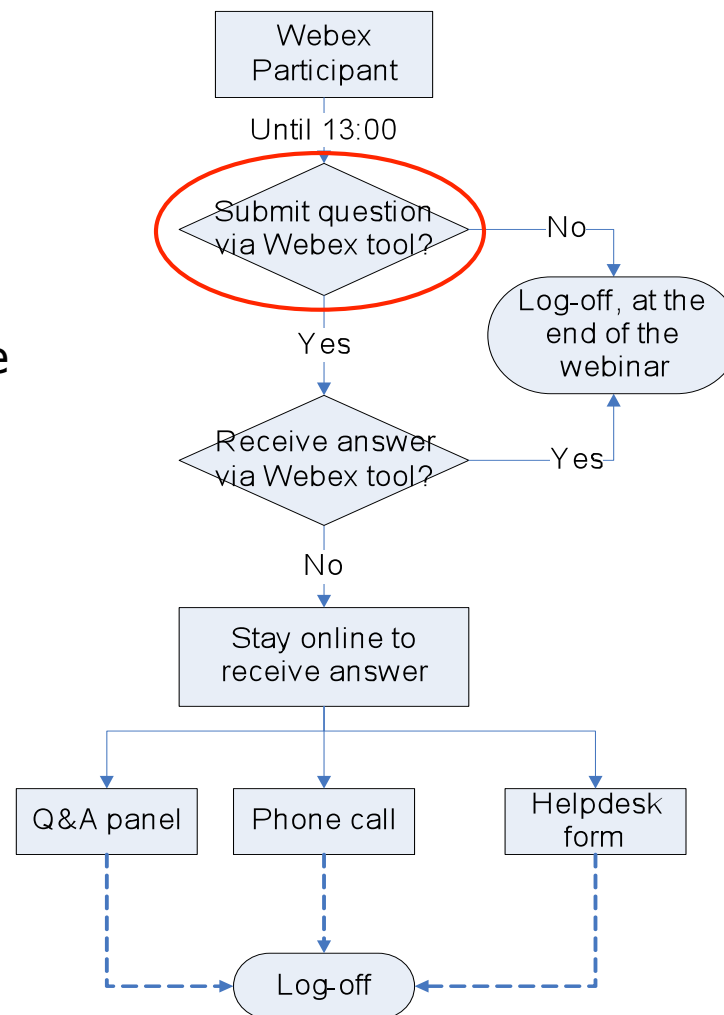 a registration dossier by the 31 May 2013 (Q1/Q2 2013)

Events

- **8th Stakeholders' Day, 26 March 2013**
  The Agency's Eight Stakeholders' Day conference focuses on
  providing support for member registrants

Stay tuned to all the latest updates about ECHA events by subscribing to our e-News from the ECHA website!

Questions and Answers

- Stop submitting questions

- Questions answered through the Q&A panel
  - Until 14:00 (GMT+2), panelists will continue to provide individual answers to participants via the Q&A panel
  - **Do not log off,** if no answer yet received

- Questions answered by phone
  - Time slots are proposed in the answer provided
  - Telephone sessions begin at the end of webinar
  - ECHA experts will phone in the order questions are received

- Questions to be answered via Helpdesk form
  - Acknowledgement of receipt
  - Answer within 15 working days

Post event survey

- Once the event has ended, you will be directed to a post-event survey page

- Your feedback is important to us

- Your feedback helps us make the content of future webinars more relevant for your individual needs

- Please take the time to fill out the survey

Thank you

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