

REACH 2013- Act Now! Webinars

Registration process I: Business Rules

09 November, 2012 11:00 - 13:00 Helsinki Time (GMT +3)





Webinar guide for attendees

- Audio Broadcast
- Interaction in the event
- Questions and answers
- Phone service
- ECHA Helpdesk
- Programme

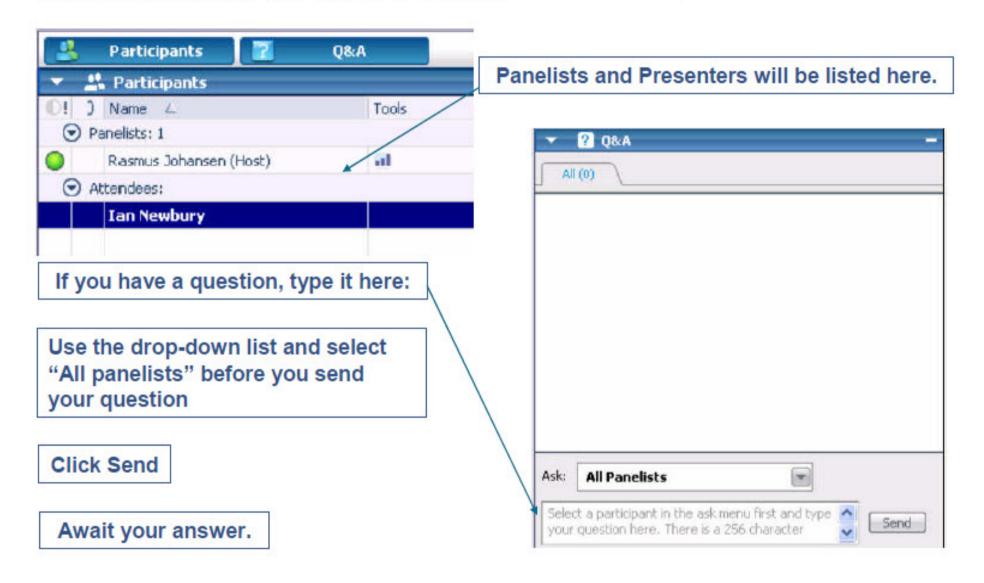


Audio Broadcast



- Audio for each event will be available directly through the Event Centre tool
- Make sure the sounds are enabled on your computer. For optimal sound quality, use headphones
- As attendees join the event, they will be connected to the audio broadcast. The audio broadcasting panel, where attendees can control audio volume opens automatically
- Communication with panelists takes place through the questions and answers panel (see next slide)
- If you are not connected to the audio broadcast, you can connect to it by selecting "Communicate" from the top menu and "Join audio broadcast".

Interaction in the event





Questions and answers

- **Submit your question** via the Q&A panel from 11:00 to 13:00 (GMT+2).
- ECHA Helpdesk and ECHA experts respond to your questions
 - directly via the Q&A panel,
 - on the phone after the Webinar, or
 - following the formal route of the ECHA Helpdesk

• Important:

- If you log a question, monitor the Q&A panel for our response, and
- remain logged-in to the Webinar, it remains open for one hour after the last presentation.



Phone service

• We may decide to call you after the Webinar

• Important:

- We inform you via the Q&A panel about our call.
- We propose a time slot after the presentations.
- We ask you to confirm your phone number.



ECHA Helpdesk

- We provide support on ECHA's IT tools and advice on REACH & CLP obligations
- Submit your question via the ECHA Helpdesk contact form: http://echa.europa.eu/en/web/guest/contact
 - and select the option according to the nature of your question.
- After you have received the acknowledgement of receipt we answer within 15 working days.



Webinar programme

11:00 - 11:15 Introduction

Speaker: István MÁK

- Practical information on WebEx Event Centre tool
- Short overview of dossier creation / registration
- General information about business rules

11:15 – 11:40 Most common reasons for failing business rules verification

Speakers: Panja MALI and Petri RAUTIMO

11:40 - 11:55 Conclusions and closing session

Speaker: István MÁK

11:55 – 13:00 Time reserved for unresolved questions and answers