Final Agenda
Second meeting of the Committee for Risk Assessment

11-13 March 2008
Palace Kämp Linna, Helsinki, Finland
(Lönnrotinkatu 29, 00180 Helsinki)

11 March: starts at 9:00
13 March: ends at 13:00

Item 1 – Welcome & Apologies

Item 2 – Adoption of the Agenda

RAC/A/02/2008_rev.1
For adoption

Item 3 – Declarations of conflicts of interest to the Agenda

Item 4 – Adoption of the draft minutes of the RAC-1

RAC/M/01/2008
For adoption

Item 5 – Administrative Issues

a) change in the RAC composition
   RAC/02/2008/12
b) reimbursement rules- answers to the questions raised
   RAC/01/2008/11
   For information
c) mini-CVs for publication

Item 6 – Feedback from other ECHA bodies

a) Management Board meeting (February 13-14)
b) Member State Committee meeting (February 26-27)

**Item 7 – Rules of Procedure (RoPs)**

Revised draft proposal for RoPs of the Risk Assessment Committee:

- Articles that are still open:
  - Art. 4 Co-opting members
  - Art. 9 (5) and 9 (6) & Annex 2
  - Art. 10 Confidentiality & Annex 3
  - Art. 20 Written Procedure

  RAC/01/2008/03a_rev.3

  For discussion and endorsement

**Item 8 – Procedure for appointment of rapporteur and co-rapporteurs**

Procedure for appointment of rapporteur and co-rapporteurs

  RAC/02/2008/13

  For discussion

**Item 9 – Interface with other ECHA bodies**

Interface with MSC, SEAC and Forum

  For information

**Item 10 – Guidance Documents**

a) Guidance for the preparation of an Annex XV dossier (Restrictions, C&L, SVHC)

  [reach.jrc.it/docs/guidance_document/harmonised_classification_en.htm](http://reach.jrc.it/docs/guidance_document/harmonised_classification_en.htm)

  [reach.jrc.it/docs/guidance_document/restriction_en.htm](http://reach.jrc.it/docs/guidance_document/restriction_en.htm)

  [reach.jrc.it/docs/guidance_document/svhc_en.htm](http://reach.jrc.it/docs/guidance_document/svhc_en.htm)

  For information

b) Other Guidances:

  - Guidance on preparing the Chemical Safety Report (CSR) (RIP 3.2)
  - Guidance on information requirements under REACH (RIP 3.3)
  - Guidance on how to comply with the provisions of the new Regulation on Classification, Packaging and Labelling of substances and mixtures (RIP 3.6)
  - Guidance on the preparation of an application for authorisation (RIP 3.7)
Item 11 – Working Procedures

a) Main steps in draft SOP flowchart related to RAC
   - Annex XV dossiers – Classification and Labelling

b) Procedure for conformity check of a submitted dossier RAC/02/2008/14

c) Criteria for conformity check RAC/02/2008/15
   For discussion

Item 12 – Planning of the work for 2008

a. Progress of transitional and new dossiers RAC/02/2008/16
   For information

b. Appointment of rapporteurs for the first dossiers
   For discussion

Item 13 – AOB

a. Next meetings (July 1-4, 2008 tentative)
   (September 16-19, 2008 tentative)
   (November 18-21, 2008 tentative)

b. Stakeholder participation RAC/02/2008/17
   For information

c. Action Points agreed at the RAC 2 meeting
   For endorsement