

# Lead Registrant Workshop

2-3 FEBRUARY 2012  
HELSINKI, FINLAND



# Programme - Day 1

- 08:00 - 09:00 **Registration**  
*Workshop and one-to-one sessions*  
*ECHA main entrance*
- 09:00 - 09:15 **Opening**  
*Guido Sacconi conference room*  
*Geert Dancet*  
*Executive Director - ECHA*
- 09:15 - 10:45 **SESSION 1: Lessons learnt from 2010**  
*Chair: Andreas Herdina*  
*Director of Cooperation - ECHA*
- 09:15 - 09:35 **Feedback from 2010**  
*Christel Musset*  
*Director of Registration - ECHA*
- 09:35 - 09:55 **Hot topics in industry**  
*Mercedes Viñas*  
*Manager Chemical Regulation - Cefic*
- 09:55 - 10:15 **Challenges from an experienced lead registrant**  
*Sandra Carey, HSE Executive - IMoA*
- 10:15 - 10:45 **QUESTIONS AND ANSWERS**  
10:45 - 11:15 **COFFEE BREAK - K3 lobby area**
- 11:15 - 12:45 **SESSION 2: Practical tips for 2013**  
*Chair: Marleen van den Bergh*  
*Director Product Stewardship and REACH - Umicore*
- 11:15 - 11:30 **List of tasks under SIEF activities**  
*Sophie Bornstein*  
*REACH Implementation Officer - Concawe*
- 11:30 - 11:45 **Practical tips for lead registrant communication**  
*Dirk Danneels*  
*REACH Initiative Director Specialty Materials - Honeywell*
- 11:45 - 12:00 **SMEs and REACH**  
*Alexis Quintana Sáinz*  
*Junior Scientific Officer - ECHA*
- 12:00 - 12:15 **Key messages for 2013 registration**  
*Kevin Pollard*  
*Head of Unit, Registration and Dissemination - ECHA*
- 12:15 - 12:45 **QUESTIONS AND ANSWERS**  
12:45 - 14:00 **LUNCH - 1st floor canteen**
- 14:00 - 17:30 **ONE-TO-ONE SESSIONS**  
*K3 delegation rooms*
- 14:00 - 17:30 **SESSION 3: Case studies and key tips for successful registration - Registration management and legal obligations**  
*Guido Sacconi conference room*  
*Chair: Erwin Annys*  
*Director, REACH/Chemical Policy - Cefic*
- 14:00 - 14:30 **Substance identification**  
*Steven Buchanan*  
*Scientific Officer - ECHA*  
*Sanna Airaksinen*  
*Scientific Officer - ECHA*
- 14:30 - 14:45 **Data sharing**  
*Laurence Hoffstadt*  
*Scientific Officer - ECHA*
- 14:45 - 15:15 **QUESTIONS AND ANSWERS**  
15:15 - 15:30 **COFFEE BREAK - K3 lobby area**
- 15:30 - 15:50 **Data quality - Evaluation**  
*Watze de Wolf*  
*Head of Unit, Evaluation III - ECHA*
- 15:50 - 16:10 **Data quality - Chemical Safety Report**  
*Andreas Ahrens*  
*Senior Scientific Officer - ECHA*
- 16:10 - 16:25 **Dossier submission: how to support your members**  
*Javier Sanchez-Saez*  
*Scientific Officer - ECHA*
- 16:25 - 16:40 **Dossier submission: claiming confidentiality**  
*Istvan Mak*  
*Scientific Officer - ECHA*
- 16:40 - 17:30 **QUESTIONS AND ANSWERS**
- 17:30 - 19:00 **Informal networking session**  
*K3 lobby area*

# Programme - Day 2

- 08:00 - 09:00 **Registration**  
*ECHA main entrance*
- 09:00 - 12:30 **SESSION: Available tools and case studies on SIEF formation and challenges**  
*Guido Sacconi conference room*  
*Chair: Javier Sanchez-Saez*  
*Scientific Officer - ECHA*
- 09:00 - 09:15 **Metal-specific tools and use communication**  
*Joeri Leenaers*  
*Environment Manager - Eurometaux*
- 09:15 - 09:30 **SIEF agreements**  
*Vincent Navez*  
*Senior Legal Counsellor - Cefic*
- 09:30 - 09:45 **SIEF communication tools**  
*Julie Tornero*  
*SIEF Communication & Admin Assistant - Concaawe*
- 09:45 - 10:00 **Electronic selling of Letters of access**  
*Mark Meesters*  
*Head of Support Services*  
*REACHCentrum*
- 10:00 - 10:30 **QUESTIONS AND ANSWERS**
- 10:30 - 11:00 **COFFEE BREAK - K3 lobby area**
- 11:00 - 11:20 **How to ensure transparency in cost sharing**  
*Teny Nicoghossian*  
*Legal Adviser - DuPont*
- 11:20 - 11:40 **Updating a dossier due to new information: SIEF process**  
*Sophie Bornstein*  
*REACH Implementation Officer*  
*Concaawe*
- 11:40 - 12:00 **Preparation of a joint/separate Chemical Safety Report**  
*France Capon*  
*REACH Manager - Nickel Institute*



12:00 - 12:30 **QUESTIONS AND ANSWERS**

12:30 - 12:45 **Closing**  
*Andreas Herdina*  
*Director of Cooperation - ECHA*

12:45 - 14:00 **LUNCH - 1st floor canteen**

14:00 - 16:00 **Training on IT-tools**

## Basic live demo

*Guido Sacconi conference room*

How to prepare a substance dataset and create a dossier for the purpose of registration for the 2013 deadline. The demo also covers how to submit a dossier via REACH-IT and dependencies related to the work of member registrants. This training is recommended for new lead registrants that need to learn how to proceed in order to successfully manage their joint submission and communicate with members.

## Advanced hands-on training

*Margot Wallström conference room*

Users will follow a series of exercises where they will have to prepare a substance dataset and create a registration dossier in IUCLID 5 followed by successful dossier submission via REACH-IT. This training is recommended for successful registrants of the 2010 registration deadline with previous experience using these IT tools.

IN COOPERATION WITH:



<http://echa.europa.eu/reach-2013>

