

# Conclusions & Key messages

**Ivelina Tsocheva**  
**ECHA – R1 Unit / Finance**

11 June, 2012  
11:00 - 13:00 Helsinki Time (GMT +2)

## Key messages (1)

- Get familiar with the provisions of the Commission Recommendation 2003/361/EC
- Assess and declare your size correctly at the time of each submission.
- Applications for Authorisation will also be subject to SME verification. More details on the process will be communicated at a later stage.
- No administrative charge in case ECHA is informed about a rectification of the company size prior the start of SME verification.

## Key messages (2)

- Check if your substance is already registered
- Use the tools provided by ECHA
- Start preparing your dossier already

## Available support

- **Commission Recommendation 2003/361/EC**  
<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2003:124:0036:0041:en:PDF>
- **Electronic SME test**  
[http://ec.europa.eu/research/sme-techweb/index\\_en.cfm](http://ec.europa.eu/research/sme-techweb/index_en.cfm)
- **News alert on SME status verification (ECHA/NA/10/72)**  
[http://staging/news/na/201011/na\\_10\\_72\\_sme\\_administrative\\_charge\\_20101126\\_en.asp](http://staging/news/na/201011/na_10_72_sme_administrative_charge_20101126_en.asp)
- **European Commission - The new SME definition - User guide and model declaration**  
[http://ec.europa.eu/enterprise/policies/sme/files/sme\\_definition/sme\\_user\\_guide\\_en.pdf](http://ec.europa.eu/enterprise/policies/sme/files/sme_definition/sme_user_guide_en.pdf)
- **Commission Regulation (EC) No 340/2008**  
<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2008:107:0006:0025:EN:PDF>
- **Management Board decision MB/D/29/2010**  
[http://echa.europa.eu/documents/10162/13611/mb\\_29\\_2010\\_d\\_final\\_decision\\_on\\_the\\_classification\\_of\\_services\\_for\\_which\\_charges\\_are\\_levied\\_en.pdf](http://echa.europa.eu/documents/10162/13611/mb_29_2010_d_final_decision_on_the_classification_of_services_for_which_charges_are_levied_en.pdf)
- **ECHA 2013 dedicated page for SMEs**  
<http://echa.europa.eu/web/guest/reach-2013>
- **ECHA>Support>FAQs**  
<http://echa.europa.eu/web/guest/support/faqs>

## Upcoming events

### Upcoming webinars:

- Dissemination and Confidentiality Claims, 6 September 2012
- General principles of dossier submission, 19 October 2012
- Registration process I: Business rules, 09 November 2012
- Registration process II: Technical Completeness Check, Invoicing & Payment, 22 November 2012

### Upcoming events:

- Lead Registrant Workshop 11 to 12 October 2012

Stay tuned to all the latest updates about ECHA events by subscribing to our e-News from the ECHA website!

## Post event survey

- Once the event has ended, you will be directed to a post-event survey page
- Your feedback is important to us
- Your feedback helps us make the content of future webinars more relevant for your individual needs
- Please take the time to fill out the survey

# Thank You

Ivelina TSOICHEVA  
[info@echa.europa.eu](mailto:info@echa.europa.eu)