

Matter for Consideration: Transfers within the budget 2014

Meeting of the Management Board 16-17 December 2014, Rome

Item	7.1
Action	For information
Status	Final - Public

Proposal

The Management Board is invited to take note of 17 budget transfers carried out under the responsibility of the Executive Director which are to be notified to the Management Board.

Background

In line with the ECHA Financial Regulation¹, the Management Board has to be informed of the budget transfers made under the Executive Director's authority since last notification.

Rationale:

The reasons for the budget transfers carried out within the Executive Director's remit are explained in the annex, together with the budgetary figures. The need for transfers resulted, for example, from the need for interim staff to support peak workload times, the continuation of a seconded national expert engagement in the context of ECHA's role in the EU IPA Programme (after agreement with DG Enlargement), expenses related to the QSAR toolbox development, the cost of consultancies for financial audits, legal advice or income forecasting as well as technical adaptations necessary to implement changes in the indexes related to the salary calculation method.

Alternative options considered n/a

Drawbacks n/a

Attachment:

- Annex: Budget transfers carried out under the responsibility of the Executive Director

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¹ Article 27 paragraphs 1 and 4

Annex:

Budget transfers carried out by 12 November 2014 under the responsibility of the Executive Director since the last notification to the Management Board

- a) On 16 September 2014 transfer within Title 5 – Operational expenditure PIC, to cover the amount necessary for hiring the interim staff needed to process the work of the peak period provided for in the Regulation.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	5000	Studies and consultants	0.00	0.00	0.00	50 510.50	50 510.50	#DIV/0!	50 510.50
2	5008	Scientific IT tools	348 800.00	0.00	71 314.78	-3 686.00	-3 686.00	1.06%	67 628.78
3	5013	Communication and translations	45 509.00	0.00	33 053.43	-32 824.50	-32 824.50	72.13%	228.93
4	5030	Missions	31 900.00	0.00	14 000.00	-14 000.00	-14 000.00	43.89%	0.00
	Sum		426 209.00		118 368.21	0.00			118 368.21

- b) On 19 September 2014 transfer within the IPA programme earmarked budget, from Title 3 – Operational expenditure REACH to Title 1 - Staff, to cover the amount necessary for the prolongation of the seconded national expert, after agreement with DG ELARG and following a modification of the operational needs.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1113	Seconded national experts	29 162.68	0.00	212.59	9 862.49	9 862.49	33.82%	10 075.08
2	3902	IPA programme according to agreement 2012/291-934	139 563.90	0.00	15 109.86	-9 862.49	-9 862.49	7.07%	5 247.37
	Sum		168 726.58		15 322.45	0.00			15 322.45

- c) On 26 September 2014 transfer from Title 3 – Operational expenditure REACH to Title 1 – Staff as well as within Title 1, to cover the amount needed for the country weighting budget line, that has increased needs due to the change of the country coefficient correction with retroactive effect. In addition to this, the budget line for stand-by and shift work need extra funding to cover the difference that results from the new calculation method introduced.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1141	Travel expenses for annual leave	1 063 700.00	0.00	89 085.00	-85 000.00	-85 000.00	7.99%	4 085.00
2	1147	Shiftwork and standby duty	13 000.00	0.00	0.00	25 000.00	25 000.00	192.31%	25 000.00
3	1190	Weightings	7 581 196.00	800 000.00	0.00	1 490 000.00	2 290 000.00	30.21%	1 490 000.00
4	1200	Recruitment expenses	458 250.00	0.00	213 285.78	-130 000.00	-130 000.00	28.37%	83 285.78
5	1410	Medical service	612 772.00	0.00	229 313.48	-47 000.00	-47 000.00	7.67%	182 313.48
6	1500	Further training and language courses for staff	1 563 000.00	0.00	553 904.57	-335 100.00	-335 100.00	21.44%	218 804.57
7	1601	Administrative assistance from Community institutions	573 949.00	0.00	9 945.52	-9 900.00	-9 900.00	1.72%	45.52
8	1700	Entertainment and representation expenses	33 000.00	0.00	18 353.60	-15 000.00	-15 000.00	45.45%	3 353.60
9	3003	Registration, datasharing and dissemination	835 960.00	0.00	408 507.63	-300 000.00	-300 000.00	35.89%	108 507.63
10	3004	Evaluation	2 816 140.00	0.00	576 780.19	-500 000.00	-500 000.00	17.75%	76 780.19
11	3005	Authorisations and restrictions	917 300.00	0.00	546 999.66	-68 000.00	-68 000.00	7.41%	478 999.66
12	3006	Classification and labelling	96 000.00	0.00	36 736.00	-25 000.00	-25 000.00	26.04%	11 736.00
	Sum		16 564 267.00		2 682 911.43	0.00			2 682 911.43

- d) On 26 September 2014 transfer from Title 5 – Operational expenditure PIC to Title 1 – Staff as well as within Title 1, to cover the difference that results from the new salary indexation that has retroactive effect.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1100	Basic salaries	250 007.00	0.00	0.00	55 993.00	55 993.00	22.40%	55 993.00
2	1101	Family allowances	32 200.00	0.00	3 700.00	-3 700.00	-3 700.00	11.49%	0.00
3	1102	Expatriation and foreign residence allowances	32 800.00	0.00	1 000.00	-1 000.00	-1 000.00	3.05%	0.00
4	1201	Installation, resettlement, and daily subsistence allowances and removal and travel expenses	34 050.00	0.00	15 050.00	-15 050.00	-15 050.00	44.20%	0.00
5	1410	Medical service	8 140.00	0.00	3 107.54	-630.00	-630.00	7.74%	2 477.54
6	1500	Further training and language courses for staff	20 735.00	0.00	5 745.28	-4 500.00	-4 500.00	21.70%	1 245.28
7	1601	Administrative assistance from Community institutions	7 284.00	0.00	133.08	-132.22	-132.22	1.82%	0.86
8	5011	Meetings with the DNAs and expert groups on PIC implementation	97 100.00	0.00	44 049.58	-30 980.78	-30 980.78	31.91%	13 068.80
	Sum		482 316.00		72 785.48	0.00			72 785.48

- e) On 2 October 2014 transfer with REACH Title 2 - Building, Equipment and Miscellaneous Operating Expenditure, to cover the unforeseen legal expenses.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2040	Fitting out of premises	397 760.00	-131 370.27	243 793.61	-4 370.00	-135 740.27	34.13%	239 423.61
2	2330	Legal expenses	10 000.00	50 733.42	17 741.42	4 370.00	55 103.42	551.03%	22 111.42
	Sum		407 760.00		261 535.03	0.00			261 535.03

- f) On 16 October 2014 transfer within REACH Title 1 – Staff, to cover the additional expenses for the remuneration of the seconded national experts due to the retroactive payment of the salary indexations as well as to cover the costs of the remuneration of the additional trainees.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1113	Seconded national experts	520 000.00	0.00	0.00	124 000.00	124 000.00	23.85%	124 000.00
2	1114	Trainees	170 000.00	0.00	0.00	10 000.00	10 000.00	5.88%	10 000.00
3	1141	Travel expenses for annual leave	1 063 700.00	-85 000.00	184 085.00	-134 000.00	-219 000.00	20.59%	50 085.00
	Sum		1 753 700.00		184 085.00	0.00			184 085.00

- g) On 16 October 2014 transfer within BIOCIDE Title 1 – Staff, to cover the additional expenses for the payroll of the seconded national experts due to the retroactive payment of the salary indexations.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1101	Family allowances	327 000.00	0.00	102 000.00	-12 500.00	-12 500.00	3.82%	89 500.00
2	1113	Seconded national experts	80 000.00	0.00	0.00	12 500.00	12 500.00	15.63%	12 500.00
	Sum		407 000.00		102 000.00	0.00			102 000.00

- h) On 12 November 2014 transfer within BIOCIDE Title 2 - Building, Equipment and Miscellaneous Operating Expenditure, to cover the amount missing from the rental budget line due to a clerical error in the preparation of the 2014 budget.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2000	Rent	485 280.00	0.00	0.00	38 376.40	38 376.40	7.91%	38 376.40
2	2010	Insurance	3 360.00	0.00	1 035.81	-1 026.40	-1 026.40	30.55%	9.41
3	2030	Cleaning and maintenance	28 200.00	0.00	3 113.17	-1 500.00	-1 500.00	5.32%	1 613.17
4	2040	Fitting out of premises	36 960.00	-5 751.02	27 619.94	-25 000.00	-30 751.02	83.20%	2 619.94
5	2050	Security and surveillance of the building	60 205.00	0.00	6 888.47	-4 900.00	-4 900.00	8.14%	1 988.47
6	2210	Furniture	10 670.00	0.00	7 451.77	-3 050.00	-3 050.00	28.58%	4 401.77
7	2230	Vehicles	5 400.00	0.00	1 210.23	-1 210.00	-1 210.00	22.41%	0.23
8	2250	Documentation and library expenditure	7 875.00	0.00	4 968.16	-390.00	-390.00	4.95%	4 578.16
9	2300	Stationary and office supplies	17 285.00	0.00	1 691.50	-1 300.00	-1 300.00	7.52%	391.50
	Sum		655 235.00		53 979.05	0.00			53 979.05

- i) On 12 November 2014 transfer within PIC Title 2 - Building, Equipment and Miscellaneous Operating Expenditure, to cover the amount missing from the rental budget line due to a clerical error in the preparation of the 2014 budget.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2000	Rent	69 325.00	0.00	0.00	5 483.06	5 483.06	7.91%	5 483.06
2	2010	Insurance	480.00	0.00	147.97	-133.06	-133.06	27.72%	14.91
3	2040	Fitting out of premises	5 280.00	-821.62	3 945.65	-3 925.00	-4 746.62	89.90%	20.65
4	2050	Security and surveillance of the building	9 320.00	0.00	1 704.06	-1 425.00	-1 425.00	15.29%	279.06
	Sum		84 405.00		5 797.68	0.00			5 797.68

- j) On 12 November 2014 transfer of commitment and payment appropriations within the Title 3 – Operational expenditure REACH, to cover the cost of the QSAR toolbox that was requested to be initiated already in 2014.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	3005	Authorisations and restrictions	849 300.00	0.00	430 772.33	-177 490.00	-177 490.00	20.90%	253 282.33
2	3008	Scientific IT tools	12 838 915.00	0.00	1 050 716.75	-560 000.00	-560 000.00	4.36%	490 716.75
4	3801	Cooperation with international organisations for IT programmes	500 075.00	0.00	186 385.00	737 490.00	737 490.00	147.48%	923 875.00
	Sum		14 188 290.00		1 667 874.08	0.00			1 667 874.08

- k) On 12 November 2014 transfer within REACH Title 1 – Staff, to increase the appropriations of specific budget items of provisional nature.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1102	Expatriation and foreign residence allowances	3 591 200.00	0.00	0.00	123 800.00	123 800.00	3.45%	123 800.00
2	1112	Contract agents	4 623 805.00	0.00	0.00	420 000.00	420 000.00	9.08%	420 000.00
3	1201	Installation, resettlement and daily subsistence allowances	513 750.00	0.00	0.00	45 000.00	45 000.00	8.76%	45 000.00
4	1133	Constitution or maintenance of pension rights	7 300 000.00	-800 000.00	300 000.00	-168 800.00	-968 800.00	13.27%	131 200.00
5	1100	Basic salaries	31 442 999.00	0.00	542 999.00	-420 000.00	-420 000.00	1.34%	122 999.00
	Sum		47 471 754.00		842 999.00	0.00			842 999.00

- l) On 12 November 2014 transfer within BIOCIDE Title 1 – Staff, to increase the appropriations of specific budget items of provisional nature.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1100	Basic salaries	2 630 255.00	0.00	0.00	19 745.00	19 745.00	0.75%	19 745.00
2	1102	Expatriation and foreign residence allowances	361 900.00	0.00	0.00	18 100.00	18 100.00	5.00%	18 100.00
3	1101	Family allowances	327 000.00	-12 500.00	89 500.00	-37 845.00	-50 345.00	15.40%	51 655.00
	Sum		3 319 155.00		89 500.00	0.00			89 500.00

- m) On 12 November 2014 transfer within PIC Title 1 – Staff, to increase the appropriations of specific budget items of provisional nature.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	1112	Contract agents	47 420.00	0.00	0.00	4 580.00	4 580.00	9.66%	4 580.00
2	1130	Insurance against sickness	10 100.00	0.00	0.00	800.00	800.00	7.92%	800.00
3	1131	insurance against accidents and occupational disease	1 500.00	0.00	0.00	200.00	200.00	13.33%	200.00
4	1190	Weightings	81 270.00	0.00	0.00	1 830.00			
5	1200	Recruitment	17 475.00	0.00	15 972.15	-7 410.00	-7 410.00	42.40%	8 562.15
	Sum		157 765.00		15 972.15	0.00			14 142.15

- n) On 12 November 2014 transfer within REACH Title 2 - Building, Equipment and Miscellaneous Operating Expenditure, to cover the cost of the income forecasting consultancy as well as the cost of the outsourced financial audit.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2040	Fitting out of premises	397 760.00	-135 740.27	223 394.70	-68 088.00	-203 828.27	51.24%	155 306.70
2	2355	Business consultancy	21 000.00	10 600.00	0.00	68 088.00	78 688.00	374.70%	68 088.00
	Sum		418 760.00		223 394.70	0.00			223 394.70

- o) On 12 November 2014 transfer within BIOCIDE Title 2 - Building, Equipment and Miscellaneous Operating Expenditure, to cover the cost of the outsourced financial audit.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2250	Documentation and library expenses	7 875.00	0.00	4 968.16	-2 600.00	-2 600.00	33.02%	2 368.16
2	2355	Business consultancy	0.00	0.00	0.00	2 600.00	2 600.00	#DIV/0!	2 600.00
	Sum		7 875.00		4 968.16	0.00			4 968.16

- p) On 12 November 2014 transfer within PIC Title 2 - Building, Equipment and Miscellaneous Operating Expenditure, to cover the cost of the outsourced financial audit.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	2250	Documentation and library expenditure	1 130.00	0.00	714.71	-312.00	-312.00	27.61%	402.71
2	2355	Business consultancy	0.00	0.00	0.00	312.00	312.00	#DIV/0!	312.00
	Sum		1 130.00		714.71	0.00			714.71

- q) On 12 November 2014 transfer of commitment appropriations within the Title 3 – Operational expenditure REACH, to cover the cost of the QSAR toolbox that was requested to be initiated already in 2014.

A/A	Budget item	Description	Initial Budget	Previous Transfers	Available (non committed) Budget	Current Transfer	Total Transfers	% of the source Budget Item	Total available appropriations
			A	B	C	D	E	F=E/A	G=C+D
1	3111	Committees and Forum (multiannual)	211 200.00	0.00	96 678.63	-96 000.00	-96 000.00	45.45%	678.63
2	3801	Cooperation with international organisations for IT programmes	500 075.00	0.00	186 385.00	96 000.00	96 000.00	19.20%	282 385.00
	Sum		711 275.00		283 063.63	0.00			283 063.63