

15th Meeting of the Management Board

17 - 18 December 2009

**Amathus Beach Hotel, Amathus Avenue, 3606 Limassol, Cyprus
Meeting room “Demetra”**

DRAFT AGENDA

Start of meeting: 08:30 on 17 December

1. Draft agenda *For adoption (MB/A/05/2009)*
2. Welcome statement by Ms Sotiroula Charalambous,
Cypriot Minister of Labour and Social Insurance
(open session with invited press representatives)
3. Declaration of specific interests *For information*
4. Draft minutes of the 14th Management Board meeting *For approval (MB/M/04/2009)*
5. Budget implementation 2009: amending budget
and budget transfers *For adoption (MB/68/2009)*
For information (MB/RD/08/2009)
6. Budget and establishment plan for 2010 *For adoption (MB/69/2009)*
7. Work Programme for 2010 - update of annexes *For adoption (MB/70/2009)*
8. ECHA contingency planning for 2010 *For information (MB/71/2009)*
9. REACH-IT information security policy – report on
written procedure MB/WP/02/2009 and further steps *For information (MB/72/2009)*
10. Audit related items
 - 10.1. Mission Charter of the Internal Audit Service
& establishment of an audit working group *For endorsement (MB/73/2009)*
 - 10.2. Update of the Internal Audit Service’s
multi-annual strategic audit plan for ECHA *For information (MB/74/2009)*
11. Rules of procedure for cooperation
between EFSA and ECHA (Art.110 REACH) *For adoption (MB/75/2009)*

- | | | |
|-------|--|-------------------------------------|
| 12. | Implementing rules for the Staff Regulations on performance appraisal of temporary and contract agents | <i>For adoption</i> (MB/76/2009) |
| 13. | Board of Appeal | |
| 13.1. | Rules on payments to witnesses and experts in appeal proceeding before the Board of Appeal | <i>For adoption</i> (MB/77/2009) |
| 13.2. | Rules of the Board of Appeal on costs relating to the taking of evidence in appeal proceedings | <i>For agreement</i> (MB/78/2009) |
| 14. | Contractual arrangements related to the reimbursement of REACH tasks executed by Member States | <i>For endorsement</i> (MB/79/2009) |
| 15. | Appointment of Committee Member(s) | <i>For decision</i> (MB/61/2009) |
| 16. | Report from the Executive Director | <i>For information</i> (MB/80/2009) |

End of Day 1 – 17.30

Followed by a dinner hosted by ECHA (19h30)

Start of meeting: 08:30 on 18 December

- | | | |
|-----|--|-------------------------------------|
| 17. | Exchange of view with representatives from Cypriot authorities on the experiences with regard to the implementation of REACH | |
| 18. | Multi-annual planning on evaluation | <i>For information</i> (MB/81/2009) |
| 19. | Report on the status of REACH-IT | <i>For information</i> (MB/82/2009) |
| 20. | ECHA work plan with regard to testing methods | <i>For information</i> (MB/83/2009) |
| 21. | ECHA work plan for substances on nanoscale | <i>For information</i> (MB/84/2009) |
| 22. | Activity report from the advisory group on dissemination | <i>For information</i> (MB/85/2009) |
| 23. | Any other business | |

End of meeting: lunch time on 18 December 2009

14:00 – 17:00 Guided tour organised by the Cypriot Department for Labour Inspection (optional)