

## **14th Meeting of the Management Board**

**29 - 30 September 2009**

**European Chemicals Agency, Annankatu 18, 00120 Helsinki  
Room: "Margot Wallström"**

### **DRAFT AGENDA**

#### **Start of meeting: 09:30 on 29 September**

1. Draft agenda *For adoption (MB/A/04/2009)*
2. Declaration of specific interests *For information*
3. Draft minutes of the 13<sup>th</sup> Management Board meeting *For approval (MB/M/03/2009)*
4. Update on the budgetary procedure for 2010 *oral report*
5. REACH-IT information security policy *For endorsement (MB/55/2009)*
6. Work Programme 2010 *For adoption (MB/56/2009)*
7. "International Activities" Work Plan 2010 *For endorsement (MB/57/2009)*
8. Appointment of the alternate Chair(s)  
of the Board of Appeal *For decision (MB/RD/04/2009)*
9. Probationary period report of the Chair  
and the legally qualified member of the Board of Appeal *For decision (MB/RD/05/2009)*
10. Agency need for additional and more secure office space *For decision (MB/58/2009)  
(MB/RD/06/2009)*
11. Amendments to the Guide for Reimbursement of travel,  
hotel and subsistence expenses (MB/78/2008) *For adoption (MB/59/2009)*

12. Amendment to the Board's Rules of Procedure (MB/02/2007) *For adoption* (MB/60/2009)

**End of Day 1 – 17.30**

**Followed by a reception at the conference centre with key Agency staff (17.45)**

13. Report from the Executive Director *For information* (MB/62/2009)
14. Organisational changes within ECHA *For information* (MB/63/2009)
15. Status report on the formation of SIEFs, including the specific situation of SMEs *For discussion* (MB/64/2009)
16. Update on the dissemination of public information on chemical substances *For information* (MB/65/2009)
17. Information on ECHA's current practice with regard to publishing translations *For information* (MB/66/2009)
18. Budget implementation 2009 (correction of payment appropriation/ budget transfers) *For information* (MB/67/2009)
19. Any other business
- The Global Chemical Leasing Award 2010
  - Final COA observations on accounts and ECHA's replies
  - Information by the Commission (SME support from EIB, CoA special report on agencies, legislative proposals)
  - Involvement of customs authorities in enforcement activities
  - Information on the 15<sup>th</sup> Management Board meeting in Cyprus
  - Open positions at ECHA

**End of meeting: lunch time on 30 September 2009**