

**MINUTES OF THE 19TH MEETING OF THE MANAGEMENT BOARD
30 September and 1 October 2010**

I. Documents submitted to the Management Board

Draft agenda	<i>(MB/A/04/2010)</i>
Draft minutes of the 18 th Management Board meeting	<i>(MB/M/02/2010)</i>
Election of the Management Board Chair	<i>(MB/45/2010)</i>
First amending budget 2010	<i>(MB/46/2010)</i>
Transfers within the budget	<i>(MB/47/2010)</i>
Work programme 2011	<i>(MB/48/2010)</i>
Work plan international activities 2011	<i>(MB/49/2010)</i>
Revision of the Rules of Procedure of the Member State Committee	<i>(MB/50/2010)</i>
Appointment of a technically qualified member of the Board of Appeal and alternate Chairman / Chairmen	<i>(MB/51/2010)</i>
Appointment of Committee members	<i>(MB/52/2010)</i>
Functioning of the Committees (mandates and workload)	<i>(MB/53/2010)</i>
Integrated Quality Management System	<i>(MB/54/2010)</i>
Agency reorganisation – new management positions	<i>(MB/55/2010)</i>
Readiness of the REACH and CLP helpdesks	<i>(MB/56/2010 rev.01)</i>
Report from the Executive Director	<i>(MB/57/2010)</i>
Readiness of the registration and C&L notification procedure, including status of the contingency plan	<i>(MB/58/2010)</i>

II. Summary Record of the Proceedings

Introductory remarks

The Deputy- and Acting Chair opened the meeting. He welcomed the other Board members, particularly Mr SACCONI who was participating in a Management Board meeting for the first time.

It was confirmed that the Council calendar foresees a decision on the replacement for Fernanda SANTIAGO and Per NYLYKKE on 15 October 2010. The replacement procedure for Ethel FORSBERG has also been initiated.

The Acting Chair introduced the other observers attending the meeting and provided information on the proxy votes of which he had been notified (details are listed in section IV of these minutes).

1. Agenda (*MB/A/04/2010*)

The Acting Chair indicated that several room documents had been made available for the meeting. These included a note by Thomas JAKL in support of his candidature; an amendment to the minutes of the 18th MB meeting by Mr LYNCH; a response to comments tabled on the draft Work Programme 2011; a revised version of document MB/56/2020 “Readiness of the helpdesks”; a declaration of commitment for access to REACH-IT for the Commission services; and a list of designated Member State Competent Authorities.

On this basis, the agenda was adopted.

2. Declaration of specific interests

None of the Board Members present declared a conflict of interest with regard to the agenda items.

3. Minutes (*MB/M/02/2010*)

The minutes of the 18th Management Board meeting were adopted subject to one amendment (see corrigendum in the annex).

4. Election of the Management Board Chair
(*MB/45/2010*)

The Deputy-Chair explained the procedure for the election of the Management Board Chair and invited the Austrian representative, Mr JAKL, to take the floor. Mr JAKL had been nominated by several Board members for a second term in office as Chair of the Management Board. There were no other nominations.

Mr JAKL presented his candidature and his ideas about the future work of the Board. He emphasized the importance of a good flow of information, the efficient determination of solutions and efficient networking, and encouraged the further use of working groups by the Board.

In accordance with the Rules of Procedure of the Management Board, there are 32 voting members in the Management Board: 24 members were present at the time of the election and 7 proxies were received.

Mr FUEHR and Mr MUSU were appointed as tellers.

In total, there were 31 votes cast.

The Management Board unanimously elected Thomas JAKL as Chair for a second two-year term, to run until the end of September 2012.

Mr JAKL immediately assumed the Chair from the Deputy and Acting Chair. He thanked the other members for the confidence they had expressed in him, through the vote, and duly presided over the rest of the meeting.

5. First amending budget 2010 and transfers within the budget
(*MB/46/2010, MB/47/2010*)

The Director for Resources presented the first amending budget for 2010 and informed the Board of the latest budget transfers carried out under the responsibility of the Executive Director. He explained that the budget of the Agency could be decreased due to recruitment being slower than anticipated, and several cost-intensive infrastructure and technical projects being postponed. Moreover, less external expertise than anticipated had been sought. The Director reported that ECHA will perform a further budget review before the end of the year and, if needed, present a second amending budget to the December 2010 Board meeting.

The floor was then given to the Executive Director who reported that registration fee income had picked up considerably from August onwards. The Agency has no further need for a subsidy to cover its cash flow needs and proposes to release the unpaid and reimbursable 2010 EU subsidy of €8.7 m.

Mr LYNCH, Chair of the working group on planning and reporting, presented the working group's assessment of the proposal on which it was consulted at a meeting on 29 September 2010. On behalf of the working group, he expressed support for the proposed decision and welcomed the fact that the measure in part replied to the demand from the European Court of Auditors for the Agency to move further towards annuality in budget implementation.

During the discussion, Board members welcomed ECHA's income situation and the budgetary discipline and tight financial control exercised, which had allowed the under-consumption to be identified this early. However, questions were posed regarding whether the budget rigidity came at the cost of any important operational activities being cancelled or postponed. A discussion also took place on the management of the cash reserve from registration fees.

The Executive Director explained that the reduced budget need for ECHA was mainly due to a decrease in the speed of recruitment and the lower than anticipated volume of external advice sought. Overall, the work programme as adopted by the Management Board for 2010 will be achieved, he emphasised. He informed the Board members that all fee income exceeding the budgetary needs for 2010 will be placed in reserve and used to cover operating costs in the coming years, 2011-2013. In this context, he emphasised the inherent challenge of planning activities, in view of an as yet unknown amount of income, and the unclear situation regarding the Agency's financing after 2013. This issue would require deliberation at Management Board level, in March 2011 at the latest.

A representative of the European Commission updated the Management Board on the process for establishing a safe and financially sound framework for managing the Agency's cash reserve.

The Management Board adopted a first amending budget for 2010 and also took note of the latest budgetary transfers under the responsibility of the Executive Director. The budget for 2010 was reduced by €7.0m to a total of €79,481,700. The Executive Director was requested to notify the decision to the Budgetary Authority, the Court of Auditors and the Commission. The amended budget shall also be published on the Agency's web page and in the Official Journal.

6. Adoption of the Work Programme 2011 (*MB/48/2010*)

The Executive Director presented the Agency's draft work programme for 2011 to the Board. He emphasised that the document, and in particular, the annex on the resource estimates, would need to be updated in December 2010 once the details of the main workload driver for 2011, the number of registration dossiers received by 1 December 2010, were known.

The draft work plan had been prepared in close cooperation with the Management Board, especially the working group on Planning and Reporting. The Chair of the Group, Mr LYNCH, provided the Board with an analysis of the document in view of the comments made by Board members during a consultation on the initial draft (a room document with responses to all comments was made available). On behalf of the working group Mr LYNCH recommended the adoption of the document without further changes.

In the following exchange of views, Board members welcomed the work programme as ambitious, clear and well structured. A Member State representative emphasised that the increasing workload of ECHA goes hand in hand with additional work at Member State level and highlighted the importance of good communication between ECHA and the Member States as well as the use of different communication channels.

Two Board members appointed by the Commission to represent interested parties recommended that the target set for the assessment of confidentiality claims should be more ambitious. Further aspects addressed were the duration of the mandate of the Directors' Contact Group (DCG) and the need for training on aspects of authorisation and restriction in the Member States. It was also proposed that a planned workshop on the links between REACH and worker protection legislation be included in the programme.

The Executive Director responded to the comments and questions by Board members. He emphasised that the target for the assessment of confidentiality claims was realistic and referred in this context to the unknown number of requests that will have to be processed by ECHA. If the target eventually proved to be too low, the Management Board could advise the Secretariat accordingly during the course of 2011. The Executive Director agreed that the planned workshop on worker protection issues should be included in the programme, provided that the Commission, as co-organiser, confirmed the schedule.

It was agreed that each Board Member would get copies of the Work Programme 2011 to be distributed in the Member States. The programme will also be published on the ECHA website and will be submitted to the institutions and Member States.

The Board adopted ECHA's annual Work Programme 2011. The Board took note that the annexes of the document will be completed in December, once the final number of registration dossiers, and thus the workload as well as the 2011 establishment plan, are known.

7. Endorsement of the Work plan international activities 2011 (*MB/49/2010*)

The Director for Cooperation presented the work plan international activities for 2011 to the Board. The plan was prepared jointly by the ECHA Secretariat and the Commission services and constitutes a Commission request under Article 77(2) (1) of the REACH Regulation.

The Board welcomed the involvement of the Agency in the international field, in particular the increased OECD cooperation and assistance to accession countries. Issues raised during an exchange of views were the role of ECHA and the EU in expanding OECD activities as well as in the test guideline program and the mercury agreement. It was noted that the Committees play a central role in various issues related to ECHA's international activities.

The ECHA management clarified that international activities are carried out on request and in support of the Commission. ECHA is not taking over a general coordinating role, for example in relation to OECD joint meetings.

The Management Board endorsed the work plan for international activities of ECHA for 2011.

8. Revision of the Rules of Procedure of the Member State Committee
(*MB/50/2010*)

The Management Board heard from the Director for Cooperation who presented the revised Rules of Procedure of the Member State Committee. With the revised Rules, the Committee introduces the possibility for inviting stakeholder organisation observers and case-owner representatives to follow its discussions, whilst protecting confidential business information. Furthermore, the draft Rules include a modification concerning the co-opted members' right to vote, as well as a modification to enable members from EEA-EFTA states to also have alternates.

Board members representing interested parties expressed their satisfaction with the Rules and emphasised that they would provide more transparency while still safeguarding confidential interests.

With regard to a discussion on how to handle dossiers where the name of the substance had been claimed confidential, the Chair suggested to the Chairman of the Committee to consider adapting the Committee's working procedures in order to reflect that the confidentiality of the IUPAC name has to be accepted by ECHA, not only to be claimed as such.

The Management Board approved the revised Rules of Procedure of the Member State Committee as agreed in the Committee meeting of 16 September 2010. Furthermore, the Board invited the Committee to review its experiences with stakeholder and case owner participation after a period of twelve months, and to inform the Management Board of the outcome of this assessment.

Furthermore, the Chair invited the Committee to consider whether a meeting will need to be held in closed session if a dossier is discussed for which the IUPAC name has been claimed confidential and this claim has been accepted by ECHA as valid. In this case a masked name must be proposed for dissemination purposes and this arrangement could potentially also accommodate confidentiality concerns with regard to Committee discussions.

9. Appointment of a technically qualified member of the Board of Appeal and alternate
Chairman / Chairmen
(*MB/51/2010*)

The Board heard from the technically qualified member of the Board of Appeal, Henricus SPAAS, who gave his farewell to members. Mr SPAAS was the first member of the Board of Appeal appointed by the Management Board in September 2008. He reaches retirement age in late 2010. The Management Board thanked Mr SPAAS for his instrumental role in setting-up the Board of Appeal.

The meeting then continued in closed session.

Based on a proposal by Board members designated¹ to assess candidates short-listed for the position of technically qualified member and Alternate Chairman of the Board of Appeal, the Management Board appointed a new technically qualified member of the Board of Appeal, which is a permanent position in Helsinki, and established a reserve list for this post. Moreover, three further alternate chairmen were appointed².

10. Appointment of Committee members
(*MB/52/2010*)

The Board appointed Ms Christine BJØRGE (NO) as member for the Committee for Risk Assessment.

11. Functioning of the Committees (mandates and workload)
(*MB/53/2010*)

The Executive Director presented the agenda item. He summarised the main issues and challenges encountered in fostering the capacity and functioning of the ECHA Committees, and outlined the challenges related to the workload during the next three-year period, 2011-2013. The expected workload for the Committee for Risk Assessment, acting under both REACH and CLP Regulations, was highlighted. The Secretariat had developed possible solutions for the challenges encountered, including those that are potentially related to the currently ongoing renewal and appointment process. The Executive Director reminded Board members of a letter he had sent to the Permanent Representations of Member States to the EU in relation to the renewal of Committee memberships.

Whilst acknowledging the need for increased REACH and CLP engagement at the national level, Board members discussed the implications of the limitations of resources available in the Member States and possible improvement of procedures with a view to limiting the workload. It was noted that not all countries can easily follow the Secretariat's proposal to appoint two members to the Committees. Using video conferences for meetings and establishing smaller working groups were welcomed as good ideas for improving the work.

Particular mention was made of the helpful and successful collaboration between authorities from larger Member States with smaller or less experienced ones. It was also noted that the Committees need a broad range of expertise amongst their members – both academic and regulatory.

The Chairpersons of the Member State Committee and the Committee for Risk Assessment responded, together with the Executive Director, to the comments made.

The Executive Director thanked those Member State representatives who had announced that their national authorities would increase representation in the Committees and he acknowledged that other Member States would maintain their level of involvement. Furthermore, he emphasised his preparedness to visit Member State authorities in order to

¹ A. Lapalorcía (IT), G. Borchardt (COM), A. Nies (DE)

² The decision on the appointments was taken unanimously (32 votes cast): Mr Fuehr and Mr Musu acted as tellers.

explain and discuss the issue in more detail, and reiterated that ECHA had invited the Member States to reply by 15 November to his above mentioned letter to the Permanent Representations.

The Chair of the Risk Assessment Committee reiterated the Secretariat's request for increased support for the Committee and stressed that work by Committee members for the Committee has to be acknowledged as regular working time.

The Chair of the Member State Committee explained that the MSC has a different role than the other Committees and pointed to the usefulness of workshops as a tool for improving common understanding on scientific matters.

Management Board members took note of the information and welcomed the Secretariat's initiative to bring the matter to their attention. The Chair proposed that the Board will receive an updated version of the meeting document at its December 2010 meeting. To this end, he invited the Secretariat to also seek feedback from the Commission services on the proposals contained in the meeting document.

12. Report from the Working Group on the transfer of fees in the context of an authorisation procedure

The Board heard from the Executive Director who reported on a meeting of the working group on the transfer of fees in the context of an authorisation procedure, which had taken place the day before the present Management Board meeting.

The working group concluded that the fee transfer should, as far as possible, cover the work of MSCA rapporteurs and that the aim should be to decouple, to the extent possible, the transfer from the size of the company that files the application for an authorisation. Furthermore, the group noted that the authorisation fee should cover ECHA's preparatory work in the authorisation process as a whole.

As next steps in the procedure, the Secretariat will investigate the future workload incumbent upon the different actors related to these applications, and to this end, liaise with Committee members with experience as rapporteurs. A proposal will be presented to the working group in November and be discussed at a second meeting in December, with the aim of submitting a proposal for adoption by the Management Board at its December meeting.

The Management Board took note of the report.

13. Integrated Quality Management System (MB/54/2010)

The Board heard from the Executive Director about the progress made with regard to ECHA's Integrated Quality Management System (IQMS) in 2009-2010. The Executive Director informed members of the priorities for 2011-2012: Stabilising the Agency's IQMS and further development, assessing the maturity of the IQMS, and strengthening the quality culture.

Following this, the Management Board received an evaluation from its member in the Quality Steering Committee, Mr FARRUGIA (MT), who made suggestions for further improvement of the quality system. MR FARRUGIA proposed *inter alia* to complement the ECHA Quality policy with further environmental and business continuity commitments and to place it on the Agency's website. Furthermore, he suggested transforming the present Quality Steering Committee into a Management Review Committee.

The Management Board took note of the information provided.

14. Agency reorganisation – new management positions
(MB/55/2010)

The Board was informed by the Executive Director of the status of the Agency reorganisation and the selection for new management positions. The Executive Director reminded the members of the background of the reorganisation which was initially presented to the Board in September 2009. With seven directorates, an optimal size for units and directorates can be reached and processes streamlined. This will also strengthen horizontal activities in the Agency.

The new director for IT systems, Luisa CONSOLINI, introduced herself to the Board.

The Management Board took note of the information provided.

15. Readiness of the REACH and CLP helpdesks
(MB/56/2010; MB/56/2010 rev.01)

The Director for Cooperation reported on the readiness of national REACH and CLP helpdesks for the upcoming regulatory deadlines on 30 November 2010 and 3 January 2011. He also presented a revised version of the meeting document that included the outcome of discussions at the last Helpnet meeting which took place on 27-28 September 2010.

Board members took note that many national helpdesks are taking steps to ensure adequate service in the run-up to the 2010/2011 deadlines. A Board member representing interested parties stressed that the services of the national helpdesks are appreciated and needed by industry. Special reference was made to the call service provided by ECHA and several Member States.

Member State representatives gave examples of the functioning of helpdesks in their countries. Furthermore, it was emphasised that questions concerning complex legal interpretations should also be solved rapidly and that coordinated answers are needed.

The Management Board took note of the information provided.

16. Report from the Executive Director
(MB/57/2010)

The Executive Director reported to the Board on the main developments related to the Agency's activities since the last Management Board meeting, including the REACH and CLP operations, scientific IT-tools and the work of the Committees and the Forum. He also reported on the Staff Committee Elections held in September 2010.

During an exchange of views, Board members thanked the Executive Director for the useful report and asked questions concerning the latest state of registrations and the stakeholder survey undertaken by ECHA. Several members reported on the situation of REACH- IT connectivity in their respective Member State.

The Executive Director thanked the Board members for their feedback. He welcomed, in particular, the progress made in solving outstanding issues in relation to the access to REACH-IT for all Member States and offered to circulate information on the last ECHA stakeholder survey. He also informed the Board that another stakeholder survey, aimed at Member State Competent Authorities and Commission services, will be conducted early next year.

On request, the Head of the Legal Affairs Unit briefly presented the Agency's currently pending court cases.

The Management Board took note of the report.

17. Readiness of the registration and C&L notification procedure, including status of the contingency plan
(MB/58/2010)

The Director of Registration and IT Tools informed the Management Board about the most recent registration and notification estimates, the current volume of incoming registrations and notifications, the preparedness of process handling and IT tools, and the use of the contingency planning at ECHA. As of 30 September, 4 185 registrations for 2 265 substances had been submitted.

During an exchange of views, it was noted that the information provided in the report would be useful to enforcement authorities. A question was then posed with reference to the solutions developed by the Directors' Contact Group (DCG) and whether ECHA would inform Member States when a registration dossier falls under one of the scenarios identified by the DCG.

In reply to this, it was clarified that there will be a presentation to the next Forum meeting on 12–14 October 2010. With regard to the DCG solutions, the Board was informed that the Secretariat will inform the relevant Member State after the registration deadline, of dossiers falling under the solutions developed.

The Management Board took note of the information provided. The Chair emphasised that the report draws a positive picture of how registration is developing, in particular when compared to the situation towards the end of the pre-registration phase in 2008.

18. Any other business

Replacement of Ms CIRAJ (SI) as Board member

The Slovenian Management Board member Marta CIRAJ informed the Board that she would be replaced as a Board member due to a change in her position. The Board warmly thanked Ms CIRAJ for her contributions over the past years and wished her all the best for her new position.

It was agreed that Maria ALAJOE (EE) will replace Ms CIRAJ in the audit working group. A replacement will also be needed for Ms CIRAJ's function as reporting officer for the Executive Director.

Update of Guidance activities

The Board was informed that, in the context of the update of the Guidance on requirements for substances in articles, the Commission will again consult its Legal Service on the issue of the 0,1% threshold for substances of very high concern. This was welcomed by the Board as a step towards a solution on the matter being found.

The Board noted that it may be consulted on this Guidance document and possibly the Guidance for derivation of DMELs and DNELs for human data if the CARACAL meeting reaches no consensus at its next meeting in October.

REACH-IT: Access for Commission / interpretations of the Security Declaration

The Management Board received a copy of a technically adapted version of the REACH-IT Security Declaration taking account of specific aspects of the Commission as an EU Institution. It was clarified that an Inter-Service Consultation of the Commission services will be required before signature. It was agreed that Board members should submit any comments on the document after consultation in their Member States.

Update on developments with regard to nano-materials

The Director of Assessment informed the Board of the activities of ECHA in relation to nano-materials. He explained the Agency's support towards the Commission's work on establishing a definition for nano-materials.

Budget 2011 – recent developments

The Executive Director informed the Board of the budget development for 2011. The Council adopted the draft budget on 12 August 2010 and did not amend the establishment post request by ECHA and the Commission. The parliamentary vote will follow in October.

List of Member State Competent Authorities

ECHA presented a validated list of MSCA and CLP competent authorities. The list will be used for all ECHA activities and the Executive Office will update it regularly. A copy of the list will be presented at each Management Board meeting.

Child nursery

The Executive Director reported that ECHA is negotiating with the landlord of its premises regarding the rental and renovation of a space for use as a crèche. The proposed crèche would have 26 places for small children. The city of Helsinki would subsidise the daily costs per child but the Ministry of Social Affairs still needs to confirm its willingness to co-fund the subsidy.

Biocides: co-decision state of play

A European Commission official summarised the outcome of the first reading on the EU Biocides Regulation which took place on 22 September 2010 in the European Parliament. This was followed by an exchange of views during which several Board members expressed concern about the late start of the preparatory work for new ECHA tasks. The Chair concurred that the Management Board needs to have a clear picture of the workload and budget situation of ECHA in 2011 and 2012. He therefore invited the Commission representatives to inform the Board at its December meeting in more detail about the planning and the timetable for preparatory work on biocides foreseen to be carried out by the Agency. At the same time, the Secretariat should inform the Board of its evaluation of whether the currently foreseen preparatory activities will be sufficient for a timely preparation for new tasks.

Evaluation of ECHA

The Board received information on a call for tender issued by the European Commission for the purpose of the evaluation of ECHA pursuant to Article 75(2) of the REACH Regulation. Board members would receive copies of the document which was published on 11 September 2010.

19. Next meeting and closure

The Chair reminded members that the next meeting of the Management Board would be held in Helsinki on 16.-17 December 2010.

III. Decisions taken/ Conclusions reached by the Management Board

The Management Board

- approved the minutes of its 18th meeting (MB/M/04/2010) subject to the amendments indicated in the corrigendum attached to the present minutes.
- adopted the agenda for the 19th meeting (MB/A/04/2010).
- elected Mr Thomas JAKL (AT) as Chair for a second term in office.
- adopted a first amending budget for 2010 as contained in document MB/46/2010 and instructed the Executive Director to notify the Budgetary Authority, the Court of Auditors and the Commission of this decision. The amended budget shall be published on the Agency's website and in the Official Journal of the EU.
- took note of the budgetary transfers indicated in document MB/47/2010.
- adopted the work programme for 2011 (MB/48/2010) and instructed the Executive Director to forward the work programme to the Member States, the European Parliament, the Council and the Commission, and to have it published.
- endorsed the work plan for international activities of ECHA for 2011, as contained in document MB/49/2010.
- approved the revision of the Rules of Procedure of the Member State Committee, as contained in annex to document MB/50/2010, and invited the Committee to report on its experiences with the new rules after a twelve month period.
- appointed a technically qualified member of the Board of Appeal and established a reserve list for this post.
- appointed three alternate chairmen of the Board of Appeal.
- appointed Ms Christine BJØRGE (NO) as a member of the Committee for Risk Assessment.

List of agreed follow-up actions

- Board members will receive copies of the work programme 2011
- The Secretariat will circulate information on the results of ECHA's stakeholder survey and on the call for tenders for the ECHA review study (Art. 75(2) REACH)
- Management Board members may provide feedback on the adapted REACH-IT Security Declaration for the Commission services.
- The Secretariat shall seek feedback from the Commission services on document MB/53/2010 and present an updated version at the December 2010 Board meeting.
- The Commission representatives were invited to inform the Board at its December meeting about the planning and the timetable for preparatory work on biocides foreseen to be carried out by the Agency

IV. List of Attendees

Representatives of the Member States

Zoltán ADAMIS (HU)
Maria ALAJŐE (EE)
Aurelija BAJORAITIENĖ (LT)
Karel BLAHA (CZ)
Marta CIRAJ (SI)
Helmut DE VOS (BE)
Francis E. FARRUGIA (MT)
Claude GEIMER (LU)
Thomas JAKL (AT) also acting as proxy of Per NYLYKKE (DK)
Katarzyna KITAJEWSKA (PL) also acting as proxy of Ana FRESNO RUIZ (ES), and of Aurelija BAJORAITIENĖ (LT) until she joined the meeting

Pirkko KIVELA (FI)
Jan Karel KWISTHOUT (NL) also acting as proxy of Fernanda SANTIAGO (PT)
Antonello LAPALORCIA (IT) also acting as proxy of Hartmut NASSAUER (EP)
Martin LYNCH (IE) also acting as proxy of Arwyn DAVIES (UK)
Boyko MALINOV (BG)
Catherine MIR (FR)
Leandros NICOLAIDES (CY)
Alexander NIES (DE) also acting as proxy of Ethel FORSBERG (SE)
Edita NOVÁKOVÁ (SK)
Teodor OGNEAN (RO)
Armands PLATE (LV)
Maria-Miranda XEPAPADAKI-TOMARA (EL)

Representatives of the Commission

Gustaaf BORCHARDT also acting as proxy of Elke ANKLAM (COM)
Heinz ZOUREK

Representatives of the Parliament

Guido SACCONI

Individuals from interested parties (appointed by the Commission)

Martin FUEHR
Tony MUSU

Other Observers

Nina CROMNIER on behalf of Ethel FORSBERG (SE)
Mario GRACIO on behalf of Fernanda SANTIAGO (PT)
Eskil THUESEN on behalf of Per NYLYKKE (DK)
Henrik ERIKSEN on behalf of Ms Anne Beate TANGEN (NOR)
Erwin ANNYS on behalf of Hubert MANDERY (Cefic)

Astrid BARTELS (European Commission)
Cristina DE AVILA (European Commission)

ECHA staff

Geert DANCET (Executive Director)

Andreas HERDINA (Director of Cooperation)
Jef MAES (Director of Resources)
Jukka MALM (Director of Assessment)
Christel MUSSET (Director of Registration and IT Tools)
Luisa CONSOLINI (Director of Information systems)
Minna HEIKKILÄ (Head of Unit, Legal Affairs)
Lindsay JACKSON (Head of Unit, Communications)

Anna-Liisa SUNDQUIST (Chair of the MSC)
Jose TARAZONA (Chair of the RAC)
Ann THUVANDER (Chair of the SEAC)
Leena YLÄ-MONONEN (Head of Unit, Committees and International Relations)
for agenda items 8, 10, 11 and 14

Pilar RODRIGUEZ IGLESIAS (Head of Unit, Guidance & Helpdesk) for agenda items
8, 10 and 11

Henricus SPAAS (Technically Qualified Member of the Board of Appeal)
for agenda item 9

Mercedes ORTUÑO (Chair of the Board of Appeal) for agenda item 9

Mia PAKARINEN (Legally Qualified Member of the Board of Appeal) for
agenda item 9

Jack DE BRUIJN (Head of Unit, Risk Management) for agenda items 12
and 14

Ivar LUNDBERGH (Senior Scientific Officer) for agenda item 12

Nathalie ALT-ANTSKOG (Vice-Chair of the Staff Committee) for agenda item 16

Gaida LAPITAJIS (Quality Manager, Executive Office) for agenda item 13

Alain LEFEBVRE (Head of Unit, Executive Office)

Frank BÜCHLER (Legal Officer, Executive Office)

Mervi MUSTAKALLIO (Planning and Monitoring Officer, Executive Office)

Tiiu BRÄUTIGAM (Member States Relations Officer, Executive Office)

Annex

Corrigendum to Document: MB/M/02/2010

(Agreed at the Management Board meeting on 30 September 2010)

**Minutes of the Meeting of ECHA's Management Board
held on
22/23 June 2010**

22. Term of Reference of the Security Officers Network
MB/43/2010

Last paragraph
[...]

A discussion took place on whether the Management Board needs to formally adopt the Terms of Reference. In this context it was stated that the ongoing technical work of the SON is important for Member State authorities that have access to REACH-IT. A Board member noted the very positive experiences in his national authority of cooperation with the SON. ~~In~~ *the light of this*, it was concluded that the SON should continue to operate *for a period of two years* based on the present Terms of Reference. For the December Board meeting, the Secretariat was asked to prepare at the occasion of its next meeting a two-year work programme for the SON and possibly an improved set of operating rules.