

## Vacancy Notice

The European Chemicals Agency (ECHA) is launching this call for expressions of interest in order to establish a reserve list for the following temporary agent profile:

Reference number	Vacancy notice	Grade	Indicative n° on reserve list
ECHA/TA/2014/002	Senior Scientific Officer – Ecotoxicology/Environmental Fate	AD 9	3

**The closing date and time for submission of applications for this call is 14 April 2014 at noon 12.00 Helsinki time (11.00 Central European Time).**

### 1. The job

The Senior Scientific Officer – Ecotoxicology/Environmental Fate will work mainly in the Directorate of Evaluation of the Agency in multidisciplinary teams evaluating scientific and technical information on (eco)toxicity, environmental fate and behaviour, exposure and risks of chemical substances and developing related methods, tools and procedures to support the implementation of the REACH Regulation and the regulation on the classification, labelling and packing of substances and mixtures (CLP Regulation). The Senior Scientific Officer in Ecotoxicology/Environmental Fate contribute to this work with their experience and specialised expertise obtained in regulatory risk assessment and related decision-making processes, at testing laboratories, consultancy and/or in academic research.

The Senior Scientific Officer – Ecotoxicology/Environmental Fate will be responsible for among the following tasks:

- Managing and coordinating compliance checks and examination of testing proposals;
- Coordinating and contributing to the development of screening approaches of the registration dossiers database for the identification of substances requiring further evaluation and regulatory risk management;
- Coordinating and supporting the processing of substance evaluations performed by Member States;
- Interacting with and briefing the chair of the Member State Committee (MSC) ahead of discussions on these evaluations
- Coordinating and performing the evaluation of the environment-related sections of the dossiers submitted by industry and comments received on these dossiers;

- Coordinating and contributing to the evaluation of integrated testing strategies (including (Q)SARs), the relevance and reliability of experimental studies, justifications for use of REACH rules for adaptation of information requirements, and the evaluation of conclusions made in the environmental hazard, exposure and PBT assessment and risk characterisation;
- Coordinating and performing the assessment of validity of derogations from and adaptations of test methods used in experimental ecotoxicological and environmental fate studies, including (Q)SARs;
- Further developing methodologies and practices to assess the relevant endpoint studies and other data, in particular with a view to ensuring consistency;
- Contributing to the development, testing and promotion of the use of scientific IT tools supporting the execution of these tasks (e.g. REACH-IT, IUCLID 5 and (Q)SAR tools);
- Coordinating and contributing to the development of new and on-going strategic technical and scientific issues, approaches and activities in support of the EU legislative framework on chemicals (e.g. approaches to identify substances requiring further regulatory actions, prioritisation approaches, exposure scenarios, tools for facilitating Chemical Safety Assessment);
- Coordinating, developing and/or carrying out internal and external training activities and capacity building in areas of expertise in relation to the chemical identity, safety assessment, evaluation, restrictions, authorisation and classification processes.

In support to other Directorates, e.g. Risk management, the Senior Scientific Officer may be responsible for:

- Performing similar coordination and scientific tasks in support to the processes in the Directorate of Risk Management, including identification of Substances of Very High Concern, Restriction, Harmonised Classification and Labelling, implementation of Biocides Regulation;
- Other related tasks.

## 2. Eligibility criteria

The selection procedure is open to applicants who satisfy the following eligibility criteria, on the closing date for application:

### 2.1. General requirements

The applicant must:

- Be a national of a Member State of the European Union, or a national of the European Economic Area (Iceland, Liechtenstein, Norway)<sup>1</sup>;
- Enjoy the full rights as a citizen;
- Have fulfilled any obligations imposed by the laws concerning military service;
- Produce the appropriate character references as to the suitability for the performance of the duties<sup>2</sup>;

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<sup>1</sup> The Member States of the European Union are: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom.

- Be physically fit to perform the duties<sup>3</sup>;
- Have a thorough knowledge of one of the languages of the European Union<sup>4</sup> and a satisfactory knowledge of another language to the extent necessary to perform your duties;
- Be able to communicate in English as this is the working language of ECHA.

## 2.2. Qualifications

- a) Successful completion of a full course of university studies attested by a degree, where the normal duration of university education is four years or more.

Or

- b) Successful completion of a full course of university studies attested by a degree, where the normal duration of university education is three years and at least one year of professional experience<sup>5</sup>.

**Only qualifications issued by EU Member State authorities or EEA authorities and qualifications recognized as equivalent by the relevant EU or EEA Member State authorities will be accepted.**

## 2.3. Professional experience

To qualify for this profile, you must have at the closing date for applications a total professional experience of at least twelve years acquired after achieving the minimum requirements stated out in 2.2 a) and b). At least six years of your total professional experience must be relevant professional experience<sup>6</sup> in the fields listed in the section 1.

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<sup>2</sup> Before appointment, successful applicants will be required to produce an official document indicating that they do not have a criminal record.

<sup>3</sup> Before appointment, successful applicants will be required to undergo a medical examination to ensure that they fulfil the requirements of Article 12, 2 (c) of the Staff Regulations of the Officials and Conditions of Employment of Other Servants of the European Communities.

<sup>4</sup> The languages of the EU are: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, Irish, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

<sup>5</sup> Only appropriate professional experience acquired **after achieving** the minimum qualification stated in 2.2 shall be considered. Where additional periods of training and study are accompanied by periods of professional activity, only the latter shall be considered as professional experience. Compulsory military service or equivalent civilian service accomplished after the achieving the minimum qualification stated in 2.2. shall be taken into consideration. Professional activities pursued on a part-time basis shall be calculated pro rata, on the basis of the percentage of full-time hours worked. A given period may be counted only once.

<sup>6</sup> Relevant experience should be described in the ECHA CV

### 3. Selection criteria

If you meet the eligibility criteria set out in section 2, you will be assessed on the basis of the following selection criteria. The candidates who are judged to be the most suitable on the basis of the selection criteria will be invited to an interview.

- Your academic and professional qualifications and their relevance to the main areas of work listed in section 1;
- Your professional experience: the range of fields covered; the range, type and level of work done and its relevance to the areas of work listed in section 1.

The followings will be considered as assets:

- Experience with the EU, international bodies or scientific committees in chemical regulation or analogous fields;
- Experience in analyses leading to or contributing to regulatory outcomes;
- Experience of project management and/or team leadership;
- Peer-reviewed publications in the field of environmental risk assessment, ecotoxicology, environmental fate, (Q)SARs or policy-oriented publications in fields relevant to the tasks

The academic and professional qualifications, professional experience and knowledge and experience considered as an asset must be described as precisely as possible in the ECHA CV<sup>7</sup>.

### 4. Interview and written test

If selected for interview, you will be assessed on the basis of the following criteria:

- Knowledge and understanding in the areas of ecotoxicology and environmental risk assessment set out in section 1;
- Understanding of the role and aims of ECHA in relation to the REACH and CLP legislations;
- Ability to work effectively in a multidisciplinary scientific team;
- Aptitude for negotiation and consensus building on complex scientific dossiers;
- Aptitude for working in a multicultural environment;
- Ability to lead and coordinate the work of multidisciplinary scientific teams;
- Excellent command of spoken and written English, specifically with regard to complex scientific and technical matters;

Your ability to communicate in written English, and the knowledge, skills and competencies related to the job will be also assessed by written tests.

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<sup>7</sup> [http://echa.europa.eu/doc/opportunities/jobs/echa\\_cv.doc](http://echa.europa.eu/doc/opportunities/jobs/echa_cv.doc).

## 5. Placement on the reserve list

If you are judged to be among the most suitable candidates, on the basis of the criteria listed in sections 2, 3 and 4, you will be placed on the reserve list. The reserve list will be valid for a period of two years.

It should be noted that inclusion on the reserve lists does not imply any entitlement of employment in the Agency.

## 6. Applications

Before applying, you should carefully read the Guide for Applicants<sup>8</sup> published on ECHA's website. This guide is an integral part of the Vacancy Notice and will help you to understand the rules governing the procedure and how to apply.

All interested candidates are invited to apply by filling in the following two documents:

- **ECHA CV**<sup>9</sup>: This document is available in two different formats:  
.doc format ([http://echa.europa.eu/documents/10162/17100/echa\\_cv\\_en.doc](http://echa.europa.eu/documents/10162/17100/echa_cv_en.doc))  
and .pdf format ([http://echa.europa.eu/documents/10162/13602/echa\\_cv\\_en.pdf](http://echa.europa.eu/documents/10162/13602/echa_cv_en.pdf));
- **Application form**<sup>10</sup>:  
[https://comments.echa.europa.eu/comments\\_cms/applicationform.aspx?code=ECHA\\_TA2014002](https://comments.echa.europa.eu/comments_cms/applicationform.aspx?code=ECHA_TA2014002)

## 7. Other information

Successful applicants may be offered an employment contract for five years as a temporary agent. This contract may be renewed for a definite period. If renewed for a second time, the contract becomes indefinite.

The minimum number of years of professional experience required after the award of the qualification certifying the completion of the level of studies required as a condition of eligibility for any selection procedure is as follows:

Grade of engagement	Number of years of professional experience
AD5	0 years
AD6	3 years
AD7	6 years
AD8	9 years
AD9/10	12 years

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<sup>8</sup> [http://echa.europa.eu/documents/10162/13602/general\\_guide\\_for\\_applicants\\_en.pdf](http://echa.europa.eu/documents/10162/13602/general_guide_for_applicants_en.pdf)

<sup>9</sup> The ECHA CV must be attached to the Application form. Failure to submit the ECHA CV will lead to exclusion from the procedure.

<sup>10</sup> Applications that are sent after the closing date for submission, are incomplete or do not fulfil the criteria set out above will be excluded from the selection.

AD11/12	15 years
AST1	0 years
AST2	1 year
AST3	3 years
AST4	6 years

For the purposes of determining professional experience, the appointing authority shall allow 24 months' additional seniority of step in grade for professional experience equal to more than the number of years indicated below:

Function group and grade	Minimum years of work experience for additional seniority
AD13-AD16	21 years
AD11-AD12	18 years
AD9-AD10	15 years
AD8	12 years
AD7	9 years
AD6	6 years
AD5	3 years
AST4	12 years
AST3	9 years
AST2	6 years
AST1	3 years

The successful applicant will be required to make a declaration of commitment to act independently in the public interest and to make an annual declaration with respect to any interests which might be considered prejudicial to his/her independence. Moreover, before recruiting a member of staff, ECHA's Executive Director will examine whether the applicant has any personal interest which may impair his/her independence or any other conflict of interest. To that end, the applicant, using a specific form, shall inform the Executive Director of any actual or potential conflict of interest. Applicants must confirm their willingness to do so in their application.

For more information on the selection process of temporary agents and on the contractual and working conditions, please, refer to:

- Guide for Applicants:  
[http://echa.europa.eu/documents/10162/13602/general\\_guide\\_for\\_applicants\\_en.pdf](http://echa.europa.eu/documents/10162/13602/general_guide_for_applicants_en.pdf)
- Conditions of employment of Other Servants of the European Communities:  
<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:1962R0031:20140101:EN:PDF>

## 8. Protection of personal data

The European Chemicals Agency will ensure, on its part, that your personal data is processed as required by Regulation (EC) No 45/2001<sup>11</sup> on the protection of personal data.

<sup>11</sup> <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2001:008:0001:0022:EN:PDF>

For more information on the protection of personal data, please consult the Guide for Applicants<sup>12</sup>.

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<sup>12</sup> [http://echa.europa.eu/documents/10162/13602/general\\_guide\\_for\\_applicants\\_en.pdf](http://echa.europa.eu/documents/10162/13602/general_guide_for_applicants_en.pdf)